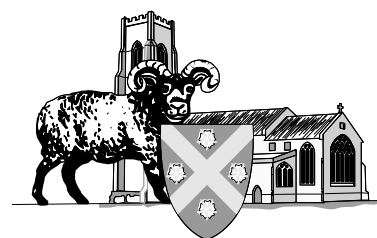


WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 26th February 2019 at 7.30pm

Present: S. Cole (Chair), R. Barrett, J. Allen, M. Smith and K. O'Hara (7.34pm)

Also in attendance: 2 members of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:
1:	<p>Public Participation: A member of the public reported finding a quantity of small CO2 cannisters within the Churchyard – to be investigated. Handyman reported the increasing number of potholes within the village hall car park and hedges around playing field and car park in need of cutting back.</p>	Clerk/ SC
2:	<p>District / County Councillor: District Councillor Saul Penfold reported the damage to the green at Meeting Hill should be made good around the beginning of April, and possibly to look into the Parish Partnership Scheme next year for posts to be installed around the area. Meeting Hill is joining the village litter pick on the weekend of 16th/17th March 2019. The faster broadband cabinet on Yarmouth Road is planned to go live at end of March. NNDC:- There is a full cabinet meeting at NNDC coming up where it is hoped to sign of the Budgets for the new year. There will be a briefing from Jonathan Denby from Greater Anglia about trains and the improvements for the Bittern Line. NNDC became the first authority in Norfolk to sign the Courtauld Commitment 2025, a voluntary agreement which aims to make food and drink production and consumption more sustainable and hoping to achieve 20% reduction in the next 10 years. Big Society Grant Panel meeting coming up. Market Towns Initiative joined where a ring fenced budget of up to £100,000 to spend on locally owned and managed projects, allocated each of our market towns. County Councillor John Timewell reported protestors invading the Council Room at County Hall. The Budget was set after a majority vote. The Committee Systems last meeting are being held before moving to a Cabinet System. Item 10b – parishioner complaint – Highways are unable to do anything without evidence, and therefore suggests further investigation is needed in the first instance. Public participation closed 20.05. County Councillor and 1 member of public left meeting.</p>	
3:	<p>Apologies of Absence: Apologies were received and accepted from R. Barrett, A. Millar, S. Harris, A. Bond and S. Ginn.</p>	
4:	<p>To resolve whether to approve the minutes of the monthly meeting held on 22nd January 2019: The minutes were proposed as a correct record without amendment by J. Allen and seconded by K. O'Hara; all Cllrs. agreed. They were duly signed by the Chairman.</p>	
5:	<p>Members' declarations of interest in items on the agenda: None.</p>	
6:	<p>Election of Subcommittees: QUEEN ELIZABETH HALL Representative: This item was on the agenda in error as resolved in a previous meeting.</p>	
7: a	<p>Finances: To consider approval of Statement of Account and Bank Reconciliation - There were no questions raised; all agreed to accept these.</p>	

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b	To consider the following invoices and resolve whether to make payments for: Westcotec Limited (Repairs SAM2 - £610.00 + £122.00 VAT) £ 732.00 North Norfolk District Council (Premises Licence) * £ 70.00 *agreed by Chairman to add to payments list as received after agenda published Resolution: It was agreed to pay these invoices	
c	To consider subscription to NALC or NPTS Resolution: It was agreed to defer until next meeting	
d	To discuss and consider Parish Council website Resolution: It was agreed to defer until next meeting	
e	Financial Correspondence: None	
8:	Planning: (Cllrs. Harris, Barrett and Millar)	
a	To receive new applications and make comment: None	
b	To receive planning updates and decisions PA/18/0264 - The White Lady, Front Street, Worstead, North Walsham, NR28 9RW - Erection of single storey building for use as a holiday unit, demolition and reconstruction of garden wall & relocation of existing visitor parking- WITHDRAWN LA/18/0265 - The White Lady, Front Street, Worstead, North Walsham, NR28 9RW - Works to facilitate erection of single storey building for use as a self-contained holiday unit, demolition and reconstruction of garden wall - WITHDRAWN	
9:	Leisure and Recreation: (Cllrs. Cole, Allen and Barrett).	
A	Play equipment report: Regular checks being carried out. Zip line chain has been replaced, however awaiting a new bracket.	JA
b	Bittern Line/Train Station update: The "Worstead" sign is being restored. A date to be agreed for Spring flower planting and in September for clearing rear of Station.	AM
c	To update on 'Churchyard Conservation Scheme' Pegs and signage have been placed around the area. A map to be sent to NNDC.	SC
10:	Highways: (Cllrs. Bond and O'Hara).	
a	To discuss and consider parishioner complaint regarding overgrown hedges Clerk to investigate and follow up. To also report Sandy Hills hedges.	
b	To discuss and consider parishioner enquiry re: increased HGV traffic through the village To investigate further with surrounding Parishes for evidence.	Clerk
c	To update regarding the noticeboard at Meeting Hill To be installed in the Spring	
11:	Queen Elizabeth Hall: No report this month.	
12:	Reports, if any, to be raised for consideration and resolved if necessary:	
a	Graveyard extension progress report – It was discussed rotavating the ground to enrich it in the first instance, however following advice from NNDC forms need to be submitted regarding the dischargeable conditions as per the planning decision.	AM/SC/ Clerk
b	Phone boxes update – Date to be set in the spring to repaint the remaining phone boxes and convert them to book swaps and mini art galleries/museums.	
13:	Matters for discussion (for information only): Some progress is being made regarding the complaints of the noise at the top of Meeting Hill. Cracks in road on A149 – to report to Highways Orpley Lane Flooding – to follow up	Clerk
15:	Items for next agenda 26th March 2019:	

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16:	Correspondence (for information only): A Christmas Carol on Tour Cluster 10 Police Newsletter British Red Cross – bucket collection help For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk	Dated: 21 st March 2019
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Meeting closed at 20.38