

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 22nd January 2019 at 7.30pm

Present: S. Cole (Chair), R. Barrett, J. Allen, A. Millar, S. Harris, A. Bond, S. Ginn, K. O'Hara and M. Smith (7.38pm)

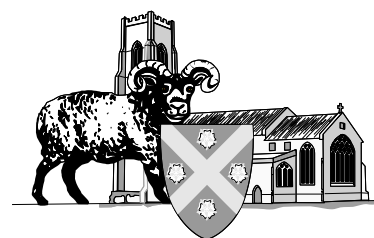
Also in attendance: 2 members of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:
1:	Public Participation: There was no public participation.	
2:	District / County Councillor: County Councillor John Timewell sent apologies to the meeting. District Councillor Saul Penfold had sent a report to Highways regarding damage to the green at Meeting Hill which had been churned up by a large lorry and asked if it could be reinstated. The District Council is working on getting the budget ready for April. There is to be a full District Council meeting in February. Vince Cable (leader of Lib Dems) is giving a talk at Paston College on 31/01/19. Norman Lamb is visiting Worstead Primary School on 15/02/19.	
3:	Apologies of Absence: None	
4:	To resolve whether to approve the minutes of the monthly meeting held on 27th November 2018: The minutes were proposed as a correct record without amendment by R. Barrett and seconded by J. Allen; all Cllrs. agreed. They were duly signed by the Chairman.	
5:	Members' declarations of interest in items on the agenda: None.	
6:	Election of Subcommittees: QUEEN ELIZABETH HALL Representative: This item was on the agenda in error as resolved last meeting.	
7:	Finances:	
a	To consider approval of Statement of Account and Bank Reconciliation - There were no questions raised; all agreed to accept these	
b	To consider the following invoices and resolve whether to make payments for:	
	Garden Guardian (Maintenance 2018 - £1405.00 + £281.00 VAT)	£1686.00
	Sarah Martin (Salary and Expenses Oct-Dec 2018)	£ 643.49
	A.A.Joinery invoice Heritage Boards (£1589.47 + £317.89 VAT)	£1907.36
	Resolution: It was agreed to pay these invoices	
c	To appoint Internal Auditor for 2018/2019	
	Resolution: It was agreed to appoint Catherine Moore	
d	Financial Correspondence: None	
8:	Planning: (Cllrs. Harris, Barrett and Millar)	
a	To receive new applications and make comment: None	
9:	Leisure and Recreation: (Cllrs. Cole, Allen and Barrett).	
a	Play equipment report: Regular checks being carried out. Zip line chain to be looked at.	RB/AB/
b	Bittern Line/Train Station update: The "Worstead" sign has been taken down for restoration. Clerk met with Warren (Railscape) who has agreed to cut the area behind the train station before the end of February. Some tree branches up the ramp are also due to be cut.	JA AM

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c	To update on 'Churchyard Conservation Scheme' Norfolk Wildlife Trust would like a meeting before May to discuss this project further.	SC/AM
10: a	Highways: (Cllrs. Bond and O'Hara). Update regarding Parish Partnership Scheme 2019/2020: The bid has been submitted for posts at the school; the PC should hear if successful by the end of March. The School has confirmed it will contribute £250 to this project if the bid is successful. Clerk contacted Highways regarding concerns of the forthcoming road closure at Westwick and the diversion which may cause HGV's to go through the village, the response was that actions have already been taken.	
11:	Queen Elizabeth Hall: There was a successful film night held, and feedback has been received for future showings. The next film night is on March 15 th . Other events are being investigated. A quote is being obtained for cladding and replacement of windows. A new oven is needed, but unfortunately will not be in in time for Charity lunch event as originally stated, so this event has been postponed. The village hall committee has agreed to set meeting dates in advance. Confirmation of the meetings being open to the public and advertised is to be confirmed.	SG
12: a b	Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report – A meeting has been held to discuss the installation of the new gates. It was discussed to contact the Community Payback scheme for help tidying up and putting down 'hoggin'. Phone boxes update – Date to be set in the spring to repaint the remaining phone boxes and convert them to book swaps and mini art galleries/museums.	Clerk SC/AB
12 A:	This item added by Chairman Cole: To discuss the SAM2 devices and consider repairs: The radar in the SAM2 device has failed and a replacement will cost £550 + VAT. A battery charger for the devices will cost £60 + VAT, and a new battery £80 + VAT. It was agreed to have the device repaired and order a battery charger.	SC
13:	To consider a response to the NNDC Priorities It was agreed for the PC to submit a response of introduction of public transport within the Parish of Worstead.	
14:	Matters for discussion (for information only): It was agreed to arrange a litter pick for Saturday 16 th March 2019; and to produce the next issue of The Woven by the beginning of March. The Public House sign has been reported to the PC for safety reasons; however, the landlord has advised this is being looked at. Anglian Water website shows details of applying for a surface water rebate if water does not go into highways drains. Details are on their website: https://www.anglianwater.co.uk/household/your-account/bills-and-payments/tariffs/surface-water-drainage.aspx The new Superfast FTTC Broadband cabinet on Yarmouth Road is not yet live.	
15:	Items for next agenda 26th February 2019:	
16:	Correspondence (for information only): North Norfolk Open Space, Sport and Recreation Study	
	For and on behalf of Worstead Parish Council	

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	<i>Sarah Martin</i> Sarah Martin, Clerk	
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Dated: 29th January 2019

Meeting closed at 20.22