

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 27th November 2018 at 7.30pm

Present: S. Cole (Chair), R. Barrett, J. Allen, A. Millar, S. Harris, A. Bond and K. O'Hara.

Also in attendance: 4 members of the public

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:
	<p>Handyman reported that potholes are starting to reappear in the village hall car park. Chairman will investigate and speak with contractor who carried out the work. It was discussed cars parking overnight in the village hall car park and suggested to be monitored and put up a sign regarding owners' liability.</p>	<p>SC Clerk</p>
2:	<p>District / County Councillor: Our District Councillor reported that a motion of no confidence in the Conservative administration had been tabled by the Liberal Democrats at NNDC's Full Council Meeting on 21st November. The motion was brought following the Conservative administration's handling of the Egmore Enterprise Zone proposal and its refusal to commission an independent business audit, despite Full Council and the Overview and Scrutiny Committee voting to require the Conservative Cabinet to do so. The motion was therefore carried and the vote of no confidence passed. This resulted in the Liberal Democrats taking control of NNDC and the election of Sarah Butikofer as its new Leader. Sarah has subsequently established a new cross-party Cabinet of 4 Liberal Democrats, 2 Conservatives and 1 Independent Councillor. It has been proposed from NNDC to invest £2m in poor transport links.</p> <p>County Councillor John Timewell reported: Wendy Thompson (Managing Director of Norfolk County Council) is leaving at the end of the year, and it has been decided that the position will not be replaced. County Council has relaunched the Cabinet system, and there will now be a Corporate Board. £13m is being received to fill pot holes. The consultation period is open for the Wensum Link on the Northern Distributor Road (Broadland Northway). County Council is currently involved with setting the budget for next year.</p> <p>The proposed Parish Partnership bid at the school was briefly discussed stating that other options had been looked at including an entrance near to the oil tank, however this would create 2 entrances and the school believes this to be a security and safety risk to the children.</p> <p>The question was asked if the North Walsham relief road was still planned – Cllr. Timewell answered that it is still being talked about but takes time. County Councillor Timewell left meeting at 19.52pm</p>	
3:	<p>Apologies of Absence: Apologies were received from M. Smith (work)</p>	
4:	<p>To resolve whether to approve the minutes of the Monthly Meeting held on 23rd October 2018: The minutes were proposed as a correct record without amendment by R. Barrett and seconded by A. Millar; all Cllrs. agreed. They were duly signed by the Chairman.</p>	
5:	<p>Co-option of new Councillor Steve Ginn was welcomed as the new Parish Councillor. Steve signed a declaration of</p>	

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	acceptance of office, witnessed by the Clerk and was passed a register of interests form to be completed and sent to NNDC. Steve joined the Parish Council meeting.	
6:	Members' declarations of interest in items on the agenda: None. Sue Harris declared an interest in planning item LA/18/1876.	
7:	Election of Subcommittees: QUEEN ELIZABETH HALL Representative: Steve Ginn expressed an interest in this role – Clerk to investigate if a Councillor can be on the village hall committee and if so in what capacity, therefore no conflict of interest.	Clerk
8:	Finances:	
a	Statement of Accounts – There were no questions raised; all agreed to accept these.	
b	To consider the following invoices and resolve whether to make payments for: NNDC Dog Bins (01/04/18 to 31/03/19 156 @£3.30 £514.80 + VAT £102.96) £ 617.76 Mr M L Marques (Graveyard Maintenance 2018) £ 925.00 A.A. Joinery (Parish Noticeboards 2 x £596 + VAT £238.40) £1,430.40 Salhouse Parish Council (50% cost 3 x training sessions Clerk) £ 50.00 Resolution: It was agreed to pay these invoices To consider a donation to North Norfolk Community Transport Resolution: It was proposed by R. Barrett to donate £100; seconded by A. Bond – agreed by all.	
c	To consider quotes for maintenance for 2019 for: Playing Field Village Green Burial Ground Village sign Resolution: It was agreed to accept the quote from Garden Guardian for the playing field, village sign and green at school; and to accept quote from LM Marques for the graveyard maintenance for 2019.	Clerk
d	To consider and resolve to set the amount for precept Resolution: The budget figures were reviewed and agreed, and it was proposed by R. Barret to hold the precept at £8229; this was seconded by A. Bond – all agreed. Form to be sent to NNDC.	Clerk
e	Financial Correspondence: Barclays Bank Account Information update request - clerk to complete and send off	Clerk
f		
9:	Planning: (Cllrs. Harris, Barrett and Millar)	
a	To receive new applications and make comment: <u>PF/18/1986 - Land East of Manor Farm Barns, School Road, Worstead</u> - Variation of condition 2 (Approved plans) of planning permission PF 16/1499 to facilitate new parapet wall to comply with fire regulations, change to roof materials as approved under CDA 16/1499 and proposed aluminium casement windows instead of timber Resolution: No Objection <i>Chairman Cole added the following planning application as it was received after the agenda had been issued, but the comment date is prior to the next PC meeting:</i>	
b	<u>LA/18/1876 - The Old Mill, Meeting Hill, Worstead, North Walsham, NR28 9LT</u> - Retention of temporary cap following the removal of former cap and associated machinery (Cllr. S. Harris abstained from commenting or voting on this application as an interest had been declared) Resolution: No Objection - with a condition that a permanent cap is completed within a reasonable time.	
c	To receive update to ACV nomination The Parish Council had received notification of successful nomination of The White Lady public house. A revised plan had been submitted from NNDC excluding the holiday cottages from the nomination.	

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10:	<p>Leisure and Recreation: (Cllrs. Cole, Allen and Barrett).</p> <p>a Play equipment report: The witches' hat appears to be satisfactory after recent maintenance. The chain is still to be replaced on the zip wire.</p> <p>b 'Gateway to the Village' Grantscape, including Bittern Line update: The Heritage board location was discussed and agreed – awaiting installation. Clerk to follow up 'Worstead' sign to be restored, and the cutting of grassed area investigated with Greater Anglia.</p> <p>c Noticeboards: The noticeboards have now been installed at the train station and in the village square. It was discussed to remove the old metal board at the top of Ruin Road.</p> <p>d To discuss 'Churchyard Conservation Scheme': Posts are to be installed and NNDC to be informed.</p>	<p>RB/SC</p> <p>Clerk</p> <p>SC/AM</p>
11:	<p>Highways: (Cllrs. Bond and O'Hara).</p> <p>a To consider bids for the 2019/2020 Parish Partnership Grants: The 4 proposals were discussed, along with their costings – Trod at school, Wooden posts at school, SAM2 devices and Trod along Honing Road. It was agreed to submit a bid for the wooden posts at the school which will cost the Parish Council £875, and to ask the school for a contribution towards this cost, if successful. <small>Cllr. Saul Penfold left the meeting at 21.08</small></p> <p>b To discuss and consider parking within the village square: It has been reported that the Post Office and Fish & Chip vans have been having difficulty parking in the square as people have not been respecting the polite signage requesting the parking space within the square. It was discussed that although not enforceable, the Parish will lose these amenities if they are not able to park. It was agreed to produce new signage and to put a piece in The Woven.</p>	<p>Clerk</p> <p>Clerk/SC</p>
12:	<p>Queen Elizabeth Hall: It was reported that the ground floor windows and doors have been replaced but withholding from doing the front door at the moment. The committee is looking at bids for grants for the upstairs windows and cladding. Steve Ginn is currently the H&S and Fire representative for the village hall. Some events have been planned for the new year including a quiz, cinema night and trial ballroom dancing.</p>	
13:	<p>Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report – No update. Phone boxes update – Date to be set in the spring to repaint the remaining phone boxes and convert them.</p>	
14:	<p>To consider responses to the following consultations: NNDC Budget Consultation Norfolk Boreas Offshore Wind Farm: Statutory Consultation Consultation on Norwich Western Link NNDC Review of Polling Districts and Places 2018 It was agreed for the PC not to submit responses to any of the above consultations.</p>	
15:	<p>Matters for discussion (for information only): Delivery of The Woven was discussed and agreed for the weekend of 1st/2nd December (or as soon after) so that Christmas events will be advertised in time. The Christmas Star on the Church should be put up at the weekend of 1st/2nd December.</p>	
16:	<p>Items for next agenda 22nd January 2019:</p>	
17:	<p>Correspondence (for information only): Highway Ranger Visit – Worstead The Wheel Ale House Norfolk</p>	

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	<p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p>	
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Dated: 17th November 2018

Meeting closed at 21.26