

# WORSTEAD PARISH COUNCIL

You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **Tuesday 27<sup>th</sup> November at 7.30pm**



## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 23<sup>rd</sup> October 2018.
- 5 Co-option of new Councillor
- 6 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 7 Election of Subcommittees for Queen Elizabeth Hall Representative
- 8 Finances and Administration:
  - a. To consider approval of Statement of Account and Bank Reconciliation
  - b. To consider the following invoices and resolve whether to make payments for:

NNDC Dog Bins (01/04/18 to 31/03/19 156 @£3.30 £514.80 + VAT £102.96)	£ 617.76
Mr M L Marques (Graveyard Maintenance 2018)	£ 925.00
A.A. Joinery (Parish Noticeboards 2 x £596 + VAT £238.40)	£1,430.40
Salhouse Parish Council (50% cost 3 x training sessions Clerk)	£ 50.00
  - c. To consider a donation to North Norfolk Community Transport
  - d. To consider quotes for maintenance for 2019 for:  
Playing Field Village Green Burial Ground Village sign
  - e. To consider and resolve to set the amount for precept  
Financial Correspondence: Barclays Bank Account Information update request
- 9 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment:  
PF/18/1986 - Land East of Manor Farm Barns, School Road, Worstead - Variation of condition 2 (Approved plans) of planning permission PF 16/1499 to facilitate new parapet wall to comply with fire regulations, change to roof materials as approved under CDA 16/1499 and proposed aluminium casement windows instead of timber
  - b. To receive update to ACV nomination
- 10 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
  - a. Play equipment report
  - b. 'Gateway to the Village' Grantscape, including Bittern Line update
  - c. Noticeboards
  - d. To discuss 'Churchyard Conservation Scheme'
- 11 Highways: (Cllrs. Bond and O'Hara).
  - a. To consider bids for the 2019/2020 Parish Partnership Grants
  - b. To discuss and consider parking within the village square
- 12 Queen Elizabeth Hall report
- 13 Reports to be raised for consideration and resolved if necessary:
  - a. Graveyard extension progress report.
  - b. Phone boxes update
- 14 To consider responses to the following consultations:  
NNDC Budget Consultation  
Norfolk Boreas Offshore Wind Farm: Statutory Consultation  
Consultation on Norwich Western Link
- 15 Matters for discussion (for information only)
- 16 Items for next agenda: **22<sup>nd</sup> January 2019**
- 17 Correspondence:  
Highway Ranger Visit – Worstead  
The Wheel Ale House Norfolk

For and on behalf of Worstead Parish Council

*Sarah Martin* Sarah Martin, Clerk

Dated: 22<sup>nd</sup> November 2018

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