

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 23rd October 2018 at 7.30pm

Present: S. Cole (Chair), R. Barrett, M. Smith, J. Allen, A. Millar, S. Harris and K. O'Hara.

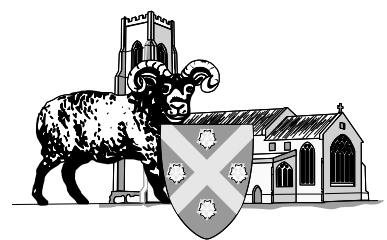
Also in attendance: 3 members of the public

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:
	<p>A member of the public handed a quote over to the Chairman for pathway improvements within the Churchyard. Chairman Cole said that today the Clerk had been contacted by NNDC who confirmed that the Churchyard's paths, walls and trees fall under the remit of themselves. Clerk to contact Rev. Paul Cubitt.</p> <p>It was mentioned that the new bench is located reasonably within the Churchyard and comfortable.</p> <p>Handyman reported there are a few minor bits and pieces within the play area to be addressed – to look at with Ron Barrett. The light at the entrance to the village hall car park is covered by the tree and could be pruned. Simon Cole to investigate. Handyman has been reminding people of the firework event and keeping pets/animal safe.</p>	<p>Clerk</p> <p>RB SC</p>
2:	<p>District / County Councillor: District Councillor Saul Penfold had sent apologies.</p> <p>County Councillor John Timewell reported: Severe cut backs to Adult Social Services. NCC has various land coming up to be sold to raise funds. Children's services are being cut to 7 centres. An incident involving a speeding vehicles and pedestrians at the corner of Tucks Road was mentioned and it was requested the SAM2 devices be placed along here, but to flash at cars exiting the village. Cllr. Timewell left meeting 7.48pm.</p>	<p>SC</p>
3:	<p>Apologies of Absence: Apologies were received from A. Bond (personal)</p>	
4:	<p>To resolve whether to approve the minutes of the Monthly Meeting held on 25th September 2018: The minutes were proposed as a correct record without amendment by A. Millar and seconded by R. Barrett; all Cllrs. agreed. They were duly signed by the Chairman.</p>	
5:	<p>Members' declarations of interest in items on the agenda: None.</p>	
6:	<p>Election of Subcommittees: QUEEN ELIZABETH HALL Representative: defer until November meeting</p>	
7: a b c d	<p>Finances: Statement of Accounts – There were no questions raised; all agreed to accept these. To consider donation to the Royal British Legion Poppy Appeal Resolution: It was agreed to donate £50 (s137). The Poppy Wreath has been ordered, along with one silhouette. Simon Cole to lay the wreath at the service. Payment of Accounts - The Council resolved to approve the following payments: S R Print & Design (September newsletter) £160.00 Sarah Martin (Expenses £46.18 + £9.24 VAT) £ 55.42 Financial Correspondence: NNDC 2nd instalment precept (£4353) Barclays Bank - Branch closure North Walsham</p>	<p>SC</p>

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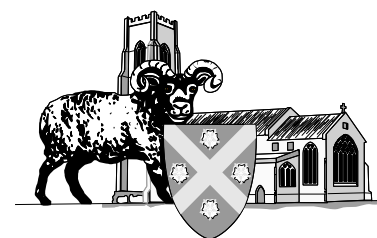
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8: a	<p>Planning: (Cllrs. Harris, Barrett and Millar) To receive new applications and make comment: <u>PF/18/1785 – New Lane Cottage, Sloley Road, Worstead, North Walsham, NR28 9RS</u> – Erection of front porch, installation of double glazed windows/door, creation of rooflight to the side elevation and shingle cladding to the side extension Resolution: No Objection or Comment, subject to protective species survey. <u>LA/18/1765 – New Lane Cottage, Sloley Road, Worstead, North Walsham, NR28 9RS</u> – External and internal alterations to include the erection of front porch, installation of double glazed windows/door, creation of rooflight to the side elevation, shingle cladding to the side extension and internal reconfiguration works Resolution: No Objection or Comment, subject to protected species survey. <u>PF/18/1757 – Marine & Industrial LLP, Station Road, Worstead, North Walsham, NR28 9RZ</u> – Erection of extension to warehouse Resolution: No Objection or Comment.</p>	Clerk
b	<p>To consider Asset of Community Value (ACV) nomination Documentation and map regarding the ACV nomination were shown, following this information Cllr. Millar raised a potential conflict of interest as the map showed the ACV boundary running along the shared boundary wall between White Cottage (his property) and the White Lady. Standing Orders were suspended for a member of public who spoke at the meeting regarding the ACV nomination, on behalf of the nominee. Standing orders resumed. Discussions were had regarding the site plan for the ACV which had been submitted to NNDC and a proposed revision. It was proposed by Cllr. Barrett to arrange a meeting to review the plan in conjunction with the owner of the public house – all agreed. Cllr. Barrett and Clerk to attend meeting, along with Cllr. Millar as Councillor and neighbour. Clerk to arrange a meeting.</p>	Clerk
c	<p>To consider representation to the Local Plan update events at NNDC (30/10/18 and 1/11/18) - It was discussed that the times were not suitable for Councillors to attend.</p>	Clerk
9: a	<p>Leisure and Recreation: (Cllrs. Cole, Allen and Barrett). Play equipment report: The witches' hat has been greased to prevent it sticking. Grass on side of slide not growing back – to be monitored.</p>	Clerk
b	<p>'Gateway to the Village' Grantscape, including Bittern Line update: The Heritage board has been ordered, and the final grant claim is to be submitted. One piece of artwork is to be moved as now obstructed by the new ticket machine. There is an old sign which Greater Anglia will take down, so it can be restored and put back up. It is still being looked into regarding a formal launch to celebrate all the had work which has gone into the station project by many people.</p>	Clerk SC
c	<p>'Sheltered Seating' Grantscape: The final bench has been put in within the Church yard, and the grant monies received, therefore ending this successful project.</p>	Clerk
d	<p>Noticeboards: The noticeboards should be fitted within the next two weeks.</p>	Clerk
e	<p>To discuss 'Churchyard Conservation Scheme': A3 posters have been put into the Church to inform parishioners of the project in conjunction with Norfolk Wildlife Trust and invites comments. The grass is currently cut every two weeks during April and October, and NNDC are happy to leave this area if pegged out and informed.</p>	Clerk
f	<p>To discuss Worstead Wildraider Event request The PC has had a request to hold a beer festival on the recreation ground as was planned this year but cancelled due to bad weather. The date requested is 4th May 2019 (Bank holiday weekend). This was discussed, and the date agreed in principle, but would want to see the comments of the QE Hall committee. It was agreed to arrange a meeting with all parties to discuss further.</p>	Clerk

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<p>10: a</p>	<p>Highways: (Cllrs. Bond and O'Hara). To consider bids for the 2019/2020 Parish Partnership Grants: Ron Barrett met with the Headteacher of Worstead Primary School, who would like to have a path from the new car park to the entrance to the school to make safer for children. The School requested this to be bid in the PP scheme and the PC to pay the 50% contribution, which is approx. £6000. It was discussed and felt that the school should look at other options as the PC has to look at the benefit to the whole community for monies spent. It was suggested the school look into alternative grants available. A quote was received for a trod path from Holly Grove to Woolcombe Cottage. This was discussed, however it was discussed that the crossing of the road was not ideal. This project would require a PC contribution of £3250. Costs for new SAM2 devices were discussed and would cost the PC approximately £1700 per device. It was agreed for all to investigate alternative road safety/traffic calming options and to be presented at the November meeting to be decided on what to put a bid in for the 2019/20 scheme, if any. Grit bin at Sandy Hills to be reported to Highways be filled Drain outside farm in Sandy Hills to be reported as full of silt</p>	<p>ALL Clerk Clerk</p>
<p>11:</p>	<p>Queen Elizabeth Hall: No report received.</p>	
<p>12:</p>	<p>To consider schedule for 2019 meetings and resolve whether to accept it: The schedule for meeting dates was considered and agreed. Committee room to be booked for meetings.</p>	<p>Clerk</p>
<p>13:</p>	<p>To consider a response to the Norfolk's Children's Centres Consultation It was agreed for all Councillors to submit individual responses online and to send comments to Clerk to be collated and sent on behalf of the PC.</p>	<p>ALL Clerk</p>
<p>14:</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report – No update. Phone boxes update – ongoing, some volunteers have come forward to paint the phone boxes and work on the use for them. No dates set yet.</p>	
<p>15:</p>	<p>Matters for discussion (for information only): It was commented the number of vehicles in the square for sale.</p>	
<p>16:</p>	<p>Items for next agenda 27th November 2018: Parish Partnership update Playing Field Hire Form</p>	
<p>17:</p>	<p>Correspondence (for information only): NNDC Almshouses North Norfolk Big Society Volunteer Awards 2018 Flood & Coastal Erosion Risk Management - Feedback required Norfolk's Children's Centres Consultation NNDC Confirmation of ACV nomination Invitation to Citizens Advice Mid Norfolk 2018 AGM - 6th November 7.30pm Letter from member of public</p>	
<p>18:</p>	<p>To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: New Parish Councillor co-option</p>	

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	<p>Two people stood for the co-option vacancy of Parish Councillor. It was voted on to co-opt Steve Ginn at the November meeting.</p> <p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p> <p>Dated: 31st October 2018</p>	
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Meeting closed at 21.15