



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **Tuesday 23rd October at 7.30pm**

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 25th October 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Election of Subcommittees: Queen Elizabeth Hall Representative
- 7 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation (via email)
 - b. To consider donation to the Royal British Legion Poppy Appeal
 - c. To consider the following invoices and resolve whether to make payments for:

S R Print & Design (September newsletter)	£160.00
Sarah Martin (Expenses £46.18 + £9.24 VAT)	£ 55.42
 - d. Financial Correspondence:
 - NNDC 2nd instalment precept (£4353)
 - Barclays Bank - Branch closure North Walsham
- 8 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:
 - PF/18/1785 – New Lane Cottage, Sloley Road, Worstead, North Walsham, NR28 9RS** – Erection of front porch, installation of double glazed windows/door, creation of rooflight to the side elevation and shingle cladding to the side extension
 - LA/18/1765 – New Lane Cottage, Sloley Road, Worstead, North Walsham, NR28 9RS** – External and internal alterations to include the erection of front porch, installation of double glazed windows/door, creation of rooflight to the side elevation, shingle cladding to the side extension and internal reconfiguration works
 - PF/18/1757 – Marine & Industrial LLP, Station Road, Worstead, North Walsham, NR28 9RZ** – Erection of extension to warehouse
 - b. To consider Asset of Community Value (ACV) nomination
 - c. To consider representation to the Local Plan update events at NNDC (30/10/18 and 1/11/18)
- 9 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. 'Gateway to the Village' Grantscape, including Bittern Line update
 - c. 'Sheltered Seating' Grantscape
 - d. Noticeboards
 - e. To discuss 'Churchyard Conservation Scheme'
 - f. To discuss Worstead Wildraider Event request
- 10 Highways: (Cllrs. Bond and O'Hara).
 - a. To consider bids for the 2019/2020 Parish Partnership Grants
- 11 Queen Elizabeth Hall report
- 12 To consider schedule for 2019 meetings and resolve whether to accept it
- 13 To consider a response to the Norfolk's Children's Centres Consultation
- 14 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
- 15 Matters for discussion (for information only)
- 16 Items for next agenda: **27th November 2018**
- 17 Correspondence:

NNDC Almshouses, North Norfolk Big Society Volunteer Awards 2018, Flood & Coastal Erosion Risk Management - Feedback required, Norfolk's Children's Centres Consultation, NNDC Confirmation of ACV nomination, Invitation to Citizens Advice Mid Norfolk 2018 AGM - 6th November 7.30pm, Letter from member of public
- 18 To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: New Parish Councillor co-option

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 18th October 2018