

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 25th September 2018 at 7.30pm

Present: S. Cole (Chair), R. Barrett, M. Smith, J. Allen, A. Millar and A. Bond

Also in attendance: 3 members of the public

Clerk: Mrs. Sarah Martin.

1:	<p>Public Participation:</p> <p>Rev. Paul Cubitt spoke about the ‘sheltered seating’ bench being placed in the Churchyard which would need to be a ‘temporary structure’ and therefore removable if requested but would need to be anchored down.</p> <p>The proposed conservation area plans would mean leaving an area uncut and only concern would be the disposal of the grass cuttings annually to keep the area tidy. The area would need to be marked out and a plan put up in the back of the Church informing of the project. Rev. Cubitt left meeting 7.42pm.</p> <p>Handyman reported he has spoken to R. Barrett regarding minor issues in the play area which are being addressed. It has been mentioned that an area at the rear of the allotments has been given by the landowner for the preschool to use as forest school. Along the Old Yarmouth Road when the hedges have been trimmed it uncovered a lot of rubbish which has been cleared – thanks given to handyman. The light outside the QE Hall was mentioned as obscured by tree branches.</p>	<p>ACTION BY:</p> <p>SC/RB</p> <p>SC</p>
2:	<p>District / County Councillor:</p> <p>District Councillor Saul Penfold thanked the PC for moving the speed signs to Meeting Hill. The new bench in Meeting Hill has been a success and created a “village green”, the grass is being cut regularly.</p> <p>Talks are taking place with the school for a possible Parish Partnership bid to extend the pathways.</p> <p>Better Broadband for Norfolk is being explored for Withergate.</p> <p>Skeyton Trosh is taking place on 30/9/18.</p> <p>Cllr. Penfold is currently on the Big Society Panel, and now Leisure Contracts Project Board, Splash Working Group and Community Sports Hub Board at NNDC.</p> <p>NNDC is opposed to the Norfolk Police and Crime Commissioner’s proposal to control the Fire Service.</p> <p>County Councillor John Timewell reported severe cut backs at NCC, including Children’s care closures and the realignment of their use, which is considered a better use of money. Norse Care are being forced to shut down adult’s care centre in the Kings Lynn area due to the costs; however, there is a consultation on NCC website for comments.</p> <p>NCC is against the proposals to join the fire and police services together.</p> <p>NCC is moving to a cabinet system. Cllr. Timewell left meeting 8.06pm.</p>	
3:	<p>Apologies of Absence:</p> <p>Apologies were received from S. Harris (personal) and K. O’Hara (work)</p>	
4:	<p>To resolve whether to approve the minutes of the Monthly Meeting held on 17th July 2018:</p> <p>The minutes were proposed as a correct record without amendment by R. Barrett and seconded by J. Allen; all Cllrs. agreed. They were duly signed by the Chairman.</p>	
5:	<p>Members’ declarations of interest in items on the agenda:</p> <p>None.</p>	

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6:	<p>To consider Parish Councillor vacancy: There have been two people expressing interest in the Parish Councillor vacancy. It was agreed to arrange interviews within the next two weeks, with the aim to Co-opt at the October meeting.</p>	Clerk
7:	<p>Election of Subcommittees: QUEEN ELIZABETH HALL Representative: defer until October meeting</p>	
8: a b c d e	<p>Finances: Statement of Accounts – There were no questions raised; all agreed to accept these. Payment of Accounts - The Council resolved to approve the following payments: Wicksteed Leisure Ltd. (Play area equipment repairs (£79.50 + £15.90 VAT) £ 95.40 Mr S E Mallett – Arteesane (Train station project art work and manufacture) £124.65 Sarah Martin Salary and Expenses July-Sept £495.77 HMRC (PAYE Sarah Martin) £188.80 CiLCA (registration fee) £250.00 MBS Group (Ida Watts trophy £22.87 + £4.58 VAT) £ 27.45 Tree Hopper (Village Hall car park repairs £650.00 + £130.00 VAT) £780.00 N Wallace (Commissioned artwork Station project) £700.00 Simon Cole (reimburse Sheltered Seating project) £ 31.92 To consider transferring £2000 from Business Account to Current Account : Agreed To consider transferring £7000 from Business Account to Amenities Account: Agreed Financial Correspondence: Barclays: Changes to accepting cash at branch counters</p>	
9: a b c d	<p>Planning: (Cllrs. Harris, Barrett and Millar) To receive new applications and make comment: None To report on planning application received prior to meeting: PF/18/1026 Hall Farm, Soley Road, Worstead, North Walsham NR28 9RS – Change of use of existing agricultural land & buildings to mixed agricultural, livery & riding school; with menage & new access (retrospective) Resolution: No objection or comment To consider any other planning matters/updates: The White Lady planning application is still pending consideration. Some amendments have been suggested; awaiting details as to if new consultation required. To consider representation to the Local Plan update events at NNDC (30/10/18 and 1/11/18): Clerk to circulate details again</p>	Clerk
10: a b c	<p>Leisure and Recreation: (Cllrs. Cole, Allen and Barrett). Play equipment report: The new chain is still to be put onto the zip wire. Witches hat reported to 'stick' slightly. R. Barrett to speak to play equipment company for advice, and on the skier. 'Gateway to the Village' Grantscape, including Bittern Line update: The work at the station is almost complete. Awaiting a re-quote for the Heritage board as originally too costly for the balance of the grant. A new ticket machine is being installed, however this may now mean some artwork needs to be relocated. The ticket machine is part of Greater Anglia's plans for station improvements and new trains within the next calendar year. Part of the grant monies was spent on clearing the area to the rear of the station. Ongoing this is needs to be done annually – there may be grants available to assist with this. The phone box has now completed its transformation into a mini art gallery and book swap. 'Sheltered Seating' Grantscape: Bench discussed in Public Participation. S. Cole to look into 'ground anchors' and a wildflower information board. The final claim has been submitted.</p>	RB/ Clerk AM/ Clerk SC

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d	Noticeboards: The noticeboards should be fitted within the next two weeks.	
e	To discuss 'Churchyard Conservation Scheme': Discussed in Public Participation.	
f	To discuss and consider the School Pond conservation No definitive answer received from Highways as to if the work can be carried out as Highways pond; therefore, this project has been cancelled for now. TCV will spend a further day at Lyngate Pond on 24 th October 2018.	
g	To consider writing to Norfolk County Council regarding fly tipping: Discussions were had regarding the increased amount of fly tipping and the incorrect rubbish being out into black bins therefore less recycling. It was agreed to write to Norfolk County Council with support from District Councillor Saul Penfold.	Clerk
11:	Highways: (Cllrs. Bond and O'Hara). To consider bids for the 2019/2020 Parish Partnership Grants: A. Bond met with the Highway engineer to discuss possible trod extension along Honing Road from the exiting trod to Woolcombe Cottage – costs to be forwarded to Clerk. It was discussed that there is a general need in having further speed signs in Briggate. Clerk to see if supported under the PP scheme. SAM2's requested to be placed in Briggate. S. Cole to investigate costs of new batteries for existing SAM2 devices.	Clerk SC SC
12:	Queen Elizabeth Hall: No formal report received. However, it is understood that all risk assessments have been carried out for the Firework event and to be sent to Safety Advisory Group at NNDC. Clerk had sent an email to Chairman of QE Hall regarding the Dog Show event held on the playing field – no response received yet.	
13:	To discuss and consider Defibrillators within the Parish It was suggested by J. Allen to investigate further defibrillators within the Parish - Clerk to investigate grants including Worstead Festival, and to look into arranging a Defibrillator training session open to all parishioners.	Clerk
14:	Reports, if any, to be raised for consideration and resolved if necessary: a Graveyard extension progress report – No update. b Phone boxes update – advert to go into next issue of The Woven an advert asking for volunteers to help paint the two remaining phone boxes. Discussions had regarding possible uses including defibrillators and mini museum, linking with the Heritage Trail and Briggate Canal. c Over 60's Lunch club – The organiser for the over 60's lunch club had contacted to say the club has now ceased as she is stepping down for personal reasons and unfortunately no one has come forward to take it on. It was reported the members will continue to meet informally. Thanks, were given to the PC and Amenities Trust for all their support over the years, an in-return thanks were given for the kindness and time given for running this club which was valuable for those who attended and will be greatly missed.	
d	Centenary of WW1 Armistice Pc received poppy seeds to sew – suggested to pass some onto Worstead School. Also, to forward link to 'There But Not There' silhouettes.	Clerk
15:	Matters for discussion (for information only): Storage request from QE Hall for container in carpark discussed. Clerk to obtain further information, but no objection in principle.	Clerk

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<p>16:</p> <p>17:</p>	<p>Items for next agenda 23rd October 2018: <i>It was agreed to amend the date of the next PC meeting from 16th October to 23rd October 2018.</i> Parish Partnership update Playing Field Hire Form</p> <p>Correspondence (for information only): Vattenfall Norfolk Vanguard Submission Letter</p> <p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p> <p>Dated: 4th October 2018</p>	
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Meeting closed at 21.12