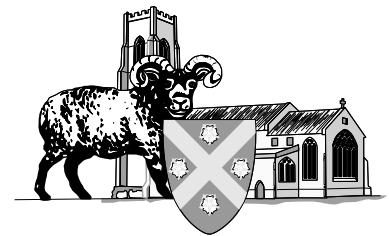


WORSTEAD PARISH COUNCIL



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 25th September at 7.30pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 17th July 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 To consider Parish Councillor vacancy
- 7 Election of Subcommittees:
Queen Elizabeth Hall Representative
- 8 Finances and Administration:
 - a. To consider approval of Statement of Account and Bank Reconciliation (via email)
 - b. To consider the following invoices and resolve whether to make payments for:

Wicksteed Leisure Ltd. (Play area equipment repairs (£79.50 + £15.90 VAT))	£ 95.40
Mr S E Mallett – Artesane (Train station project art work and manufacture)	£124.65
Sarah Martin Salary and Expenses July-Sept	£495.77
HMRC (PAYE Sarah Martin)	£188.80
CiLCA (registration fee)	£250.00
MBS Group (Ida Watts trophy £22.87 + £4.58 VAT)	£ 27.45
Tree Hopper (Village Hall car park repairs £650.00 + £130.00 VAT)	£780.00
N Wallace (Commissioned artwork Station project)	£700.00
Simon Cole (reimburse Sheltered Seating project)	£ 31.92
 - c. To consider transferring £2000 from Business Account to Current Account
 - d. To consider transferring £7000 from Business Account to Amenities Account
 - e. Financial Correspondence:
Barclays: Changes to accepting cash at branch counters
- 9 Planning: (Cllrs. Harris, Barrett and Millar)
 - a. To receive new applications and make comment:
 - b. To report on planning application received prior to meeting:
PF/18/1026 Hall Farm, Sloley Road, Worstead, North Walsham NR28 9RS – Change of use of existing agricultural land & buildings to mixed agricultural, livery & riding school; with menage & new access (retrospective)
Resolution: No objection or comment
 - c. To consider any other planning matters/updates
 - d. To consider representation to the Local Plan update events at NNDC (30/10/18 and 1/11/18)
- 10 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
 - a. Play equipment report
 - b. 'Gateway to the Village' Grantscape, including Bittern Line update
 - c. 'Sheltered Seating' Grantscape
 - d. Noticeboards
 - e. To discuss 'Churchyard Conservation Scheme'
 - f. To discuss and consider the School Pond conservation
 - g. To consider writing to Norfolk County Council regarding fly tipping
- 11 Highways: (Cllrs. Bond and O'Hara).
 - a. To consider bids for the 2018/2019 Parish Partnership Grants

12 Queen Elizabeth Hall:

Worstead Parish Council, c/o Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH

Email: clerk.worsteadpc@gmail.com (01692) 535775

Website: www.worsteadpc.norfolkparishes.gov.uk

WORSTEAD PARISH COUNCIL

- 13 To discuss and consider Defibrillators within the Parish
- 14 Reports to be raised for consideration and resolved if necessary:
 - a. Graveyard extension progress report.
 - b. Phone boxes update
 - c. Over 60's Lunch club
 - d. Centenary of WW1 Armistice
- 15 Matters for discussion (for information only)
- 16 Items for next agenda: **16th October 2018**
- 17 Correspondence:
Vattenfall Norfolk Vanguard Submission Letter

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 19th September 2018