

# WORSTEAD PARISH COUNCIL



You are invited the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 17<sup>th</sup> July at 7.30pm**

## AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 26<sup>th</sup> June 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Election of Subcommittees:  
Queen Elizabeth Hall Representative  
Worstead C.o.E School Representative
- 7 Finances and Administration:
  - a. To consider approval of Statement of Account and Bank Reconciliation (via email)
  - b. To consider the following invoices and resolve whether to make payments for:

Information Commissioner (Data Protection Fee)	£ 40.00
Ashley Ads Ltd. (Play area liability signage £30.00 +6.00 VAT)	£ 36.00
Playsafety Limited (Annual play area inspection £9.00 + £18.20 VAT)	£ 109.20
Mr S E Mallett – Arteesane (Train station project art work and manufacture)	£4,924.00
  - c. To consider transferring £2000 from Business Account to Current Account
  - d. Financial Correspondence: None
- 8 Planning: (Cllrs. Harris, Barrett and Millar)
  - a. To receive new applications and make comment:  
**ADV/18/1158 – Veterinary Surgery, Toll Barn, Heath Road, North Walsham, NR28 0JB –**  
Display of non-illuminated advertisement panel mounted to posts
- 9 Leisure and Recreation: (Cllrs. Allen, Cole and Barrett).
  - a. Play equipment report – including Annual Inspection report
  - b. 'Gateway to the Village' Grantscape, including Bittern Line update
  - c. 'Sheltered Seating' Grantscape
  - d. Noticeboards
  - e. To discuss 'Churchyard Conservation Scheme'
- 10 Highways: (Cllrs. Bond and O'Hara).
  - a. To consider bids for the 2018/2019 Parish Partnership Grants
- 11 Queen Elizabeth Hall: (TBC).
- 12 Consultations to consider a response to:
  - a. NNDC Gambling Policy Consultation
  - b. Norfolk Minerals and Waste Local Plan Review: Initial Consultation & Statement of Community Involvement consultation
- 13 Reports to be raised for consideration and resolved if necessary:
  - a. Graveyard extension progress report.
  - b. Phone boxes update
- 14 Matters for discussion (for information only)
- 15 Items for next agenda: **4<sup>th</sup> September 2018**
- 16 Correspondence:  
Vattenfall Norfolk Vanguard Submission Letter  
North Norfolk Local Plan: Summer Newsletter 2018  
North Norfolk Local Plan: Protecting our green spaces – new study published  
Norman Lamb Village Tour Dates

For and on behalf of Worstead Parish Council

*Sarah Martin*

Sarah Martin, Clerk

Dated: 12<sup>th</sup> July 2018