

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 26th June 2018 at 7.30pm

Present: S. Cole (Chair), P. McGill, J. Allen, A. Bond and A. Millar

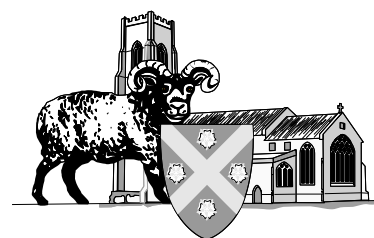
Also in attendance: 4 members of the public

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:
	<p>Handyman reported tidying up has begun around the village hall and play area.</p> <p>A member of the public spoke regarding the Train Station project and presented designs for the artwork and their proposed locations - these will be printed on metal for installation. All commented on the hard work put in and coordination with all the parties involved - thanks were given.</p> <p>The phone box at the station was discussed as a mini art gallery and book swap. A quote to be obtained for shelving within the box.</p> <p>It was discussed to speak with NNDC for advertising the official unveiling of the train station project in line with Norfolk Day (27th July 2018).</p> <p>1 member of the public left the meeting at 19.50</p>	<p>Clerk/JA</p> <p>Clerk</p>
2:	<p>District / County Councillor:</p> <p>District Councillor Saul Penfold apologised for not being able to attend the last PC meeting. It was reported that the bench placed in Meeting Hill has been received with positive comments, although the grass cutting on this area needs to be monitored to keep the area tidy.</p> <p>A large vehicle which came though the village and damaged trees and left a trail of destruction has been reported to Highways.</p> <p>NNDC Environmental Awards were mentioned, and the train station project was suggested as a possible entry – details to be forward to the PC to investigate.</p> <p>Norfolk Day was mentioned and suggested to ask NNDC to publicise the train station project.</p> <p>County Councillor John Timewell apologised for not attending the last meeting but reported the HGV signage for Barnard's Road (Honing Row end) has been ordered. It was commented that there was a sign at this location in 2011.</p> <p>It was discussed that the HGV signage at the A149/Lyngate Road end can be confusing – Cllr. Timewell to investigate.</p> <p>The Parish Partnership bids are now open for 2019/2020, and the PC is encouraged to look at possible projects within the Parish.</p> <p>The County Council is reverting to a cabinet system in the next few weeks.</p> <p>Norfolk County Councils former leader Cliff Jordan has sadly passed away, shortly after stepping down due to ill health.</p> <p>Public participation closed at 20.06</p>	
3:	<p>Apologies of Absence:</p> <p>Apologies were received and accepted by R. Barrett, S. Harris and M. Smith.</p>	
4:	<p>To resolve whether to approve the minutes of the Monthly Meeting held on 22nd May 2018:</p> <p>The minutes were proposed as a correct record without amendment by A. Bond and seconded by P. McGill; all Cllrs. agreed. They were duly signed by the Chairman.</p>	

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5:	<p>Members' declarations of interest in items on the agenda: A. Millar stated he will abstain against commenting on the Norwich Western Link Consultation due to work links (<i>Item 10b</i>) – this was accepted.</p>	
6:	<p>Election of Subcommittees: Resolution: QUEEN ELIZABETH HALL Representative: defer until July meeting WORSTEAD C.O.E. SCHOOL Representative: defer until July meeting</p>	
7: a b c	<p>Finances: Statement of Account – There were no questions raised. Proposed by A. Bond; seconded by J. Allen - all agreed to accept these. Payment of Accounts - The Council resolved to approve the following payments: Sarah Martin Salary and Expenses April – June £709.72 Andy Millar – reimburse plants Train Station project *£109.56 Saxon Digital Services – Heritage Trail boards Train Station Project (£180 + VAT £36) £216.00 (* <i>Chairman Cole authorised the amended amount increasing by £18.99 for addition purchases for the Train Station Project for which a receipt was presented – all agreed</i>) Financial Correspondence: None</p>	
8:	<p>Planning: (Cllrs. Harris, Barrett and Millar) To receive new applications and make comment: None</p>	
9: a b c d e	<p>Leisure and Recreation: (Cllrs. Bond, Cole and Barrett). Play equipment report: The PC has not been notified of the Annual Play Area Inspection taking place yet; however, this should be carried out in June/July. 'Gateway to the Village' Grantscape, including Bittern Line update: Artwork viewed and discussed in public participation. Clerk presented financial details of monies spent so far against this project, which will be claimed back against the awarded Grantscape Solar Farm Grant. The costs of the artworks are to be added to the figures to see what monies are left to be spent. Grant to be claimed by end July 2018. 'Sheltered Seating' Grantscape: Three of the four benches have been installed in the Parish (two behind the village hall and one in Meeting Hill). A street furniture licence had been obtained from Highways. Discussion have been had with the Reverend regarding placing the last bench within the Churchyard, however this must be agreed by the Diocese; therefore, awaiting on a decision. The grant claim has been submitted. Noticeboards: A street furniture licence was granted from Highways to place the new noticeboard in the village square, outside the Church wall as a more central location. The noticeboards have been ordered. To discuss 'Churchyard Conservation Scheme': A meeting held with the Reverend of the Church to discuss, however this must be agreed by the Diocese and therefore awaiting permission. The Churchyard was last surveyed in 2003 and has been recommended to be put on the 2019 Church survey list. The 2003 survey is to be looked at to see what was within it at that time.</p>	<p>Clerk/ AM</p> <p>AM</p>
10: a b	<p>Highways: (Cllrs. Bond and O'Hara). To consider bids for the 2018/2019 Parish Partnership Grants: Discussed in Public Participation. Suggestions offered including additional trod path near the School; possibly within hedgerow and further pathway from the new School carpark to front entrance (this was investigated last year, but the cost was deemed too high). Clerk to arrange meeting with Highway engineer to discuss. To consider a response to the Norwich Western Link Consultation: This item was discussed, and it was agreed for the PC not to put in a response.</p>	<p>Clerk/ AB</p>

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<p>11:</p>	<p>Queen Elizabeth Hall: New windows and doors have started to be installed within the village hall. A cinema event is being put on in July.</p>	
<p>12: a b</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report – No update. S. Cole to follow up. Phone boxes update – it was agreed to place in The Woven an advert asking for volunteers to paint the two remaining phone boxes. The station phone box has already been repainted by a resident, and thanks were offered for this. Discussions were had in public participation regarding turning this box into a mini art gallery and book swap, in conjunction with the train station project. A suggestion was given for the Meeting Hill phone box to house a defibrillator. Clerk had spoken with the Worstead Day Care Centre and confirmed that they do not have a defibrillator at the Centre and therefore this was seen as an ideal location for a second one within the Parish. It was suggested money could be raised at the fireworks towards this project and topped up with a possible Festival grant. Clerk to investigate the cost of defibrillators and the required electricity supply.</p> <p>District Councillor Saul enfold left the meeting at 20.41</p>	<p>SC SC Clerk</p>
<p>13:</p>	<p>Matters for discussion (for information only): Overgrown hedges Woodview – Clerk to report to Highways Branches at Lyngate pond following conservation works to be cleared Clerk reported the PC may be apply to the Big Society Grant Fund for car park entrance improvements for access (tarmac) – Clerk to investigate further The Woven newsletter July issue to be finalised and printed Ida Watts Award – suggested R. Barrett to present Car Park works have been placed – awaiting confirmation of date and relevant documents</p>	<p>Clerk SC Clerk All RB</p>
<p>14:</p>	<p>Items for next agenda 17th June 2018: Parish Partnership update Annual playground inspection report (if available) Train Station Project update</p>	
<p>15:</p>	<p>Correspondence (for information only): Parishioner email re: speeding traffic/path to school – discussed Parishioner email re: Church path – Clerk has placed an enquiry with NNDC, but possible grant could be applied for through The Big Society Fund.</p> <p>For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk</p>	<p>Clerk</p>

Dated: 27th June 2018

Meeting closed at 21.06