

# WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH  
 Email: [clerk.worsteadpc@gmail.com](mailto:clerk.worsteadpc@gmail.com) Tel: (01692) 535775  
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## Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 24<sup>th</sup> April 2018 at 7.30pm

Present: S. Cole (Chair), R. Barrett, P. McGill, J. Allen, K. O'Hara, A. Millar, S. Harris and M. Smith (7.36pm)

Also in attendance: 2 members of the public

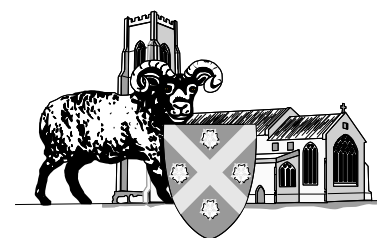
Clerk: Mrs. Sarah Martin.

1:	<b>Public Participation:</b>	<b>ACTION BY:</b>
	<p>There was no police report; no crimes were reported during February; however there have been 2 crimes within the last week.                      Parishioners have approached the Council regarding speeding vehicles and HGV's within the village. The flashing speed signs are to be moved to a new location. Unfortunately, community speed watch cannot be carried out in areas of 20mph.</p>	SC
2:	<p><b>District / County Councillor:</b></p> <p><u>District Councillor Saul Penfold</u> stated that full support is given from District, County Councillor and MP Norman Lamb regarding the ongoing problems with speeding and HGVs within the village, including Barnard's Road.                      NNDC has passed a motion to ban single use plastics at the Council offices and has a strategy to educate and increase awareness across the District.                      Cllr. Penfold is a member of the Big Society Fund panel and encourages the Parish to apply for grants.                      Meeting Hill wish to push forward for a village sign and is in the process of looking at designs costing around £3000. Clerk to follow up with Highways for the boundary information.                      A meeting has been arranged with the Planning Officer on Wednesday 2<sup>nd</sup> May 2018 to discuss The White Lady planning application.                      Worstead Primary School has appointed a new Headteacher – Mr Read to commence on September 2018.</p> <p>County Councillor John Timewell was unable to attend the meeting.</p> <p>Public participation closed at 19.45</p>	Clerk
3:	<p><b>Apologies of Absence:</b>                      Apologies were received and accepted by Cllr. A Bond (personal commitments)</p>	
4:	<p><b>To resolve whether to approve the minutes of the Monthly Meeting held on 27<sup>th</sup> March 2018:</b>                      The minutes of the meeting on 27<sup>th</sup> March 2018 were proposed as a correct record without amendment by S. Harris and seconded by R. Barrett; all Cllrs. agreed. They were duly signed by the Chairman.                      A copy of the approved minutes will be uploaded to the Parish Council website.</p>	
5:	<p><b>Members' declarations of interest in items on the agenda:</b> None</p>	
6:	<p><b>Finances:</b></p>	
6.1	<p>Statement of Account – Cllr. R. Barrett proposed to accept these as a true record, seconded by Cllr. A. Millar, all present agreed. There were no questions raised.</p>	
6.2	<p>Payment of Accounts - The Council resolved to approve the following payments:                      Mr L M Marques (L&amp;M Gardening Services – Train Station Project) £1,000.00</p>	



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<p><b>9:</b> 9.1</p>	<p><b>Highways:</b> (Cllrs. Bond and O’Hara).                  Consider a response to the ‘Consultation: draft Norfolk Access Improvement Plan (2018 - 2028).                  Cllr. A. Bond prepared a response which was agreed by all and will be submitted.</p>	<p>Clerk</p>
<p><b>10:</b></p>	<p><b>Queen Elizabeth Hall:</b> (Cllr. McGill).                  Cllr. P McGill reported the AGM has been postponed until 8<sup>th</sup> May 2018, as not advertised to the public. Minutes from the last meeting were circulated to the village hall committee and indicate a good everts calendar. The hall is currently looking for a Treasurer. The Beer Festival is due to take place this weekend, however there has been a lot of communicating between Cllr. S Cole and the event organiser due to problems with the village hall booking, however the event will go ahead. The PC has received a signed hire agreement for the playing field and will receive a donation for £200 to the Amenities Trust. Risk assessments and insurances have been viewed. Bottles will be recycled by the brewery. Acoustic music until 5pm and bands to finish at 10.30pm.                  The event aims to bring the village together and money into the Amenities Trust.</p>	
<p><b>11:</b></p>	<p>Update regarding General Data Protection Regulations – Awaiting further guidance. Clerk working on documents and policies.</p>	<p>Clerk</p>
<p><b>12:</b> 12.1 12.2</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary:                  Graveyard extension progress report – Ongoing                  Phone boxes update – The Station phone box has been painted and Briggate is the next one. The phone box at Meeting Hill needs to be cleared around before it can be painted.                  To consider possible uses of the phone boxes when finished.</p>	<p>All</p>
<p><b>13:</b></p>	<p>Matters for discussion (for information only):                  Advertising chalk board leaning against village sign – Clerk to investigate.                  Pothole near to Station to be reported to Highways.                  Fence panels at Rainbow Nursery broken.                  Orpley Lane ditches have been cleared.                  North Walsham library now open 10.30am to 7pm and Sundays when using an activated card</p>	<p>Clerk Clerk</p>
<p><b>14:</b></p>	<p>Items for next agenda <b>22<sup>nd</sup> May 2018:</b> None</p>	
<p><b>15:</b></p>	<p>Correspondence (for information only):                  Clerks &amp; Councils Direct                  NALC Newsletter                  Parishioner email regarding rubbish bins at Cemetery                  RoSPA play area inspection notification                  Age Concern North Norfolk donation letter                  Age UK Norfolk donation Letter                  Sent by email:                  Draft minutes incl. public participation                  Agenda                  Statement of Account                  General emails</p>	
	<p>For and on behalf of Worstead Parish Council  <i>Sarah Martin</i>                  Sarah Martin, Clerk</p>	<p>Dated: 8<sup>th</sup> May 2018</p>

Meeting closed at 21.12