



You are invited the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 24th APRIL at 7.30pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 27th March 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 **Finances and Administration:**
 - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
 - 6.2 To consider the following invoices and resolve whether to make payments for:
Mr L M Marques (L&M Gardening Services – Train Station Project) £1,000.00
 - 6.3 To consider quote for village hall car park repairs
 - 6.4 To consider and resolve NALC v NTPS subscription renewal
 - 6.5 To consider and resolve a donation request from 1st Stalham Sea Scout Group
 - 6.6 Financial Correspondence: None
- 7 **Planning:** (Cllrs. Harris, Barrett and Millar)
 - 7.1 To receive new applications and make comment: None
 - 7.2 To receive new applications and make comment to application received after issuing agenda
 - 7.3 To discuss and consider Assets of Community Value
- 8 **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).
 - 8.1 Play equipment report
 - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 8.3 'Gateway to the Village' Grantscape, including Bittern Line update
 - 8.4 'Sheltered Seating' Grantscape
 - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
 - 8.6 To discuss and consider 'Churchyard Conservation Scheme'
- 9 **Highways:** (Cllrs. Bond and O'Hara).
 - 9.1 Consider a response to the 'Consultation: draft Norfolk Access Improvement Plan (2018 - 2028)'
- 10 **Queen Elizabeth Hall:** (Cllr. McGill).
- 11 To consider and resolve General Data Protection Regulations update
- 12 Reports, if any, to be raised for consideration and resolved if necessary:
 - 12.1 Graveyard extension progress report.
 - 12.2 Phone boxes update
- 13 Matters for discussion (for information only)
- 14 Items for next agenda: **22nd May 2018**
- 15 Correspondence (for information only):
Clerks & Councils Direct
NALC Newsletter
Parishioner email regarding rubbish bins at Cemetery
RoSPA play area inspection notification
Age Concern North Norfolk donation letter
Age UK Norfolk donation Letter
Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 19th April 2018