



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 27th MARCH at 7.30pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 27th February 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
 - 6.2 To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary Jan-Mar £580.51 + expenses £45.60)	£ 626.11
HMRC (PAYE Jan-Mar Sarah Martin)	£ 8.00
 - 6.3 To consider quote for village hall car park repairs
 - 6.4 To consider quotes for playing field fence
 - 6.5 Update on Transparency Grant Application
 - 6.6 To consider office hire
 - 6.7 To discuss The Woven Newsletter
 - 6.8 Financial Correspondence:
None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - 7.1 To receive new applications and make comment: None
 - 7.2 To receive new applications and make comment to application received after issuing agenda
 - 7.3 To receive Decision Notices of applications: None
 - 7.4 Update re: C/1/2017/1003: Boundary Pit, Off Sandy Hill Lane, Old Yarmouth Road, North Walsham
 - 7.5 Update re: PF/17/1510 - Alterations and conversion of former wood yard barns to wedding venue with associated car parking and landscaping; The Wood Yard, Worstead Park, Worstead, Norfolk, NR28 9RT (Site Meeting 15/03/18 & Development Committee 22/03/18)
- 8 Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
 - 8.1 Play equipment report
 - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 8.3 'Gateway to the Village' Grantscape, including Bittern Line update
 - 8.4 'Sheltered Seating' Grantscape
 - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
 - 8.6 Pond at School
 - 8.7 To consider parishioner email regarding Firework Display
- 9 Highways: (Cllrs. Bond and O'Hara).
 - 9.1 Consider a response to the 'Consultation: draft Norfolk Access Improvement Plan (2018 - 2028)'
 - 9.2 To consider the Local Government Boundary Committee – New Ward Boundaries from May 2019
- 10 Queen Elizabeth Hall: (Cllr. McGill).
- 11 Update regarding General Data Protection Regulations
- 12 Reports, if any, to be raised for consideration and resolved if necessary:
 - 12.1 Graveyard extension progress report.
 - 12.2 Phone boxes update

WORSTEAD PARISH COUNCIL

- 13 Matters for discussion (for information only)
- 14 Items for next agenda: **24th April 2018**
- 15 Correspondence (for information only):
Clerks & Councils Direct
NALC Newsletter
Planning (Regulatory) Committee – Friday 23 March 2018
Parish Council Public Transport Brief (Stagecoach Withdrawal)
Consultation: draft Norfolk Access Improvement Plan (2018 - 2028) pc2
World War 1 Network Meeting - 27th March 2018
NNDC Development Committee - 22nd March 2018
Local Government Boundary Committee Letter
Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails
- 16 Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) 1 2. Act 1960 to discuss and resolve the following: Staff Matters

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 20th March 2018