

WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 27th FEBRUARY at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 23rd January 2018.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
 - 6.2 To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Expenses Paper (£5.00 inc. VAT 83p, and Stamps £6.72)	£ 11.72
Andy Miller (reimburse Station project)	£ 227.69
 - 6.3 To consider quote for village hall car park repairs
 - 6.4 To consider quotes for playing field fence
 - 6.5 To appoint internal auditor for 2017/2018
 - 6.6 Transparency Grant Application
 - 6.7 Financial Correspondence:

None
- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - 7.1 To receive new applications and make comment (refer to list on page 2)
 - 7.2 To receive new applications and make comment to application received after issuing agenda
 - 7.3 To receive Decision Notices of applications: (refer to list on page 2)
- 8 Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
 - 8.1 Play equipment report
 - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 8.3 'Gateway to the Village' Grantscape, including Bittern Line update
 - 8.4 'Sheltered Seating' Grantscape
 - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
 - 8.6 Pond at School
- 9 Highways: (Cllrs. Bond and O'Hara).
 - 9.1 School Trod Report
 - 9.2 Highway Verges - Sloley Road
- 10 Queen Elizabeth Hall: (Cllr. McGill).
- 11 Update regarding General Data Protection Regulations
- 12 Reports, if any, to be raised for consideration and resolved if necessary:
 - 12.1 Graveyard extension progress report.
 - 12.2 Phone boxes update
- 13 Matters for discussion (for information only)
- 14 Items for next agenda: **27th March 2018**

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- 15 Correspondence (for information only):
Clerks & Councils Direct
NALC Newsletter
A Vision for Norfolk in 2021
Police Cluster 10 Newsletter
Norfolk Vanguard Full Consultation Report
Eastlaw – GDPR Subscription Services
Parishioner regarding Sloley Road
- Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails

For and on behalf of Worstead Parish Council

Sarah Martin
Sarah Martin, Clerk

Dated: 22nd February 2018

New planning applications for consideration on 27th February 2018: NONE

Application ref	Applicant details	Description
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Application ref	Applicant details	Description

Planning Decision Notices Received: NONE

Application ref	Applicant details	Description
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