



You are invited the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 23rd JANUARY at 7.30pm** for the purpose of transacting the following business.

AGENDA FOR MONTHLY MEETING

- 1 Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
- 2 District / County Councillor
- 3 To consider acceptance of apologies, if applicable.
- 4 To resolve whether to approve the minutes of the Monthly Meeting held on 28th November 2017.
- 5 To receive any declarations of interest in items on the agenda and any requests for dispensation
- 6 Finances and Administration:
 - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
 - 6.2 To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary £588.51 and Expenses £37.47 Oct-Dec 2017)	£ 625.98
S R Print and Design (November Newsletter)	£ 160.00
Garden Guardian Limited (Grass Cutting 2017 - £1338.00 + £945.00 VAT)	£1,605.60
Mr L M Marques (Maintenance of Graveyard 2017)	£ 900.00
 - 6.3 To consider and decide on a donation to The Royal British Legion Poppy Appeal for wreath (s137)
 - 6.4 Financial Correspondence:

Remittance NCC re rent. Recycling Centre	£3,500.00
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- 7 Planning: (Cllrs. Harris, Barrett and Millar)
 - 7.1 To receive new applications and make comment (refer to list on page 2)
 - 7.2 To receive new applications and make comment to application received after issuing agenda
 - 7.3 To receive Decision Notices of applications: (refer to list on page 2)
- 8 Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
 - 8.1 Play equipment report
 - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 8.3 'Gateway to the Village' Grantscape, including Bittern Line update
 - 8.4 'Sheltered Seating' Grantscape
 - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
 - 8.6 Pond at School
 - 8.7 To consider the repair or replacement of playing field boundary fence
- 9 Highways: (Cllrs. Bond and O'Hara).
 - 9.1 Report regarding HGV's within village
- 10 Queen Elizabeth Hall: (Cllr. McGill).
- 11 Update regarding General Data Protection Regulations
- 12 Reports, if any, to be raised for consideration and resolved if necessary:
 - 12.1 Graveyard extension progress report.
 - 12.2 Phone boxes update
- 13 Matters for discussion (for information only)
 - 13.1 Discuss and agree date for village litter pick
- 14 Items for next agenda: **27th February 2018**

WORSTEAD PARISH COUNCIL

- 15 Correspondence (for information only):
Clerks & Councils Direct
NALC Newsletter
UK Power Networks – Norwich Roadshow 5th February 2018
Police Cluster 10 Newsletter
Parishioner email regarding HGV's within Parish
Parishioner regarding Station Road

Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails

For and on behalf of Worstead Parish Council

Sarah Martin
Sarah Martin, Clerk

Dated: 17th January 2018

New planning applications for consideration on 28th November 2017:

Application ref Applicant details Description

Application ref	Applicant details	Description
PF/17/1935	Broadlands, Orpley Lane, Meeting Hill, Worstead, North Walsham, NR28 9LS	Erection of single storey rear extension
PF/18/0058	Station Cottages, Station Road, Worstead	Variation of condition 2 (approved plans) of planning permission PF/17/1143 to allow for alterations to fenestration to ground floor extension

Planning Decision Notices Received: **NONE**

Application ref Applicant details Description

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