

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 28th November 2017 at 7.30pm

Present: Simon Cole (Chair), Polly McGill, Maire Smith, Jake Allen, K O'Hara and Andy Millar (7.40pm).

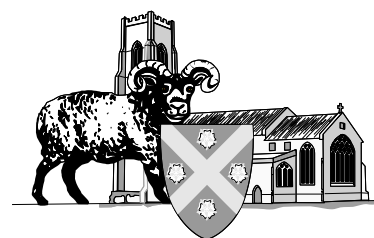
Also in attendance: Handyman & 1 member of the public

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:
	<p>Handyman reported pot holes in QE Hall car park which he will look at filling in using excess gravel from other areas of the car park. He reported the hedge on the car park has been cut. Weather permitting the Handyman will have a tidy up of the car park area. The Conservation Group carried out further work on the pond at Lyngate on 22nd November, and will look into a skip for the spoil left on site. (<i>Andy Millar will find out when the Conservation Group are due to return</i>).</p> <p>The Police report was read out: 1 x Other theft on or near Swans Yard and 1 x Public order crime on or near parking area.</p>	AM
2:	<p>District / County Councillor:</p> <p>There was no District Councillor report.</p> <p>County Councillor Timewell reported the County is busy setting budgets up and making good with the money coming in. The Business and Property Committee is creating an environment to attract businesses into the County, which in turn will lead to jobs, and an increase in business rates.</p> <p>The NDR is starting to open in stages. There has been an overspend of £19m. In the new year the cabinet system is being scrapped and only 6 Councillors will make decisions.</p>	
3:	<p>Apologies of Absence:</p> <p>Ady Bond, Ron Barrett and Sue Harris all sent apologies for personal reasons, which were all accepted.</p>	
4:	<p>Approval of the minutes of the meeting held on 17th October 2017:</p> <p>The minutes were proposed as a correct record without amendment by Cllr. J. Allen and seconded by Cllr. P. McGill; all Cllrs. agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>	
5:	<p>Members' declarations of interest in items on the agenda: None</p>	
6:	<p>Finances:</p>	
6.1	<p>Statement of Account – Cllr. J. Allen proposed to accept these as a true record, seconded by Cllr. M. Smith, all present agreed.</p>	
6.2	<p>To consider quotes for maintenance - All 5 quotes were reviewed, and it was proposed and agreed by all to remain with L&M Gardening services for the graveyard at a cost of £922.50, and The Garden Guardian for the Worstead School (£374.00+VAT), Burial ground (£714+VAT) and Village sign (£39.00 +VAT). Clerk to send letters to both those successful and unsuccessful.</p>	Clerk
6.3	<p>Precept - The budget was reviewed, and it was agreed to increase the precept by 1% to £8229 cover the shortfall in the Council Tax Support Grant which has decreased by 7% to £479. Clerk to submit Precept application.</p>	Clerk

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6.4	Payment of Accounts - The Council resolved to approve the following payment: Sarah Martin (Reimburse defibrillator pad £31.52+£6.31 VAT) £ 37.83	
6.5	Financial Correspondence was available for all to read: Barclays Bank FSCS Information Sheet	
7:	Planning: (Cllrs. Harris, Barrett and Millar)	
7.1	To receive new applications and make comment: PF/17/1710 – Mondbara, 21 Woodview, Worstead, Norfolk, NR28 9RR – Erection of two storey rear and side extension Resolution: No objection or comment	
7.2	To receive new applications and make comment to application received after issuing Agenda: PF/17/1510 - The Wood Yard, Worstead Park, Worstead, Norfolk, NR28 9RT – Alterations and conversion of former wood yard barns to wedding venue with associated car parking and landscaping Resolution: No Objection or Comment	
7.3	To receive Decision Notices of applications: None	
7.4	To discuss Assets of Community Value: Ongoing – awaiting information from NNDC	
8:	Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).	
8.1	Play equipment report / play area signage: Ongoing – Gym sign still to be moved. Ski equipment being monitored. Liability sign to be ordered.	RB/JA/
8.2	Progress report on 'Footsteps on the sands of time: A History of Worstead'. – No update. Sales are slow.	
8.3	'Gateway to the Village' Grantscape – Cllrs. Millar and McGill met with the Station Adopter to discuss the project. Cllr. Millar is obtaining quotes to paint the window areas and coming up with suggestions of what to do on the platform. Possibly to include the School and Barrington Farm. Clerk to send an update to Grantscape.	Clerk
8.4	'Sheltered Seating' Grantscape – Suggested locations were discussed (village hall, meeting hill, Ruin road, Briggate and Lyngate pond). The remainder of the grant money needs to be spent before claiming back – Cllr. Cole to follow this up.	SC
8.5	Noticeboards – Awaiting a quote to replace notice boards at Ruin Road, Meeting Hill and Train Station.	
8.6	Pond at School – Awaiting confirmation of ownership of pond. Cllr. Millar to speak with conservation group to see if they looked at this pond during their recent visit to the parish.	AM
9:	Highways: (Cllrs. Bond and O'Hara).	
9.1	Parish Partnership Funding Application – It was agreed not to put in a bid for this round.	
10:	Queen Elizabeth Hall: (Cllr. McGill). Cllr. McGill reported the Committee is looking at future events; the Halloween quiz night was successful. Maintenance projects are ongoing.	
11:	Meeting Dates for 2018 - all dates agreed. To be published on web.	Clerk
12:	Reports, if any, to be raised for consideration and resolved if necessary:	
12.1	Graveyard extension progress report – Ongoing	
12.2	Train Station/Bittern Line – There is a new Customer Services Manager at Greater Anglia who would like to arrange a meeting at the Train Station. Cllr. Millar to arrange and circulate the date. Bittern Line has had a shakeup. Cllr. Millar will complete the Bittern Line Partnership questionnaire on behalf of the PC.	AM AM
12.3	Phone boxes update – No further progress at present.	

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<p>13:</p> <p>14:</p> <p>14:</p>	<p>Matters for discussion (for information only): Letter of complaint received regarding parking at Woodview. Clerk to report to PCSO.</p> <p>Items for next agenda 23rd January 2018:</p> <p>Correspondence (for information only): Clerks & Councils Direct NALC Newsletter North Norfolk Local Plan: Summer Newsletter 2017 Sent by email: Draft minutes incl. public participation Agenda Statement of Account Budget General emails</p> <p>For and on behalf of Worstead Parish Council</p> <p><i>Sarah Martin</i> Sarah Martin, Clerk</p>	<p>Clerk</p> <p>Dated: 14th December 2017</p>
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Meeting closed at 21.13