



You are invited to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 28<sup>th</sup> NOVEMBER 2017 at 7.30pm** for the purpose of transacting the following business.

## AGENDA FOR MONTHLY MEETING

1. Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
2. District / County Councillor
3. To consider acceptance of apologies, if applicable.
4. To resolve whether to approve the minutes of the Monthly Meeting held on 17<sup>th</sup> October 2017.
5. To receive any declarations of interest in items on the agenda and any requests for dispensation
6. Finances and Administration:
  - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
  - 6.2 To consider quotes for maintenance for 2017 /2018 for:  
Playing Field Village Green Burial Ground Village sign
  - 6.3 To consider and resolve to set the amount for precept (forecast by email)
  - 6.4 To consider the following invoices and resolve whether to make payments for:  
Sarah Martin (reimburse defibrillator pad £31.52 + £6.31 VAT) £ 37.83  
Financial Correspondence:  
Barclays Bank FSCS Information Sheet
7. Planning: (Cllrs. Harris, Barrett and Millar)
  - 7.1 To receive new applications and make comment (refer to list on page 2)
  - 7.2 To receive new applications and make comment to application received after issuing agenda
  - 7.3 To receive Decision Notices of applications: (refer to list on page 2)
  - 7.4 Assets of Community Value
8. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
  - 8.1 Play equipment report / play area signage
  - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
  - 8.3 'Gateway to the Village' Grantscape
  - 8.4 'Sheltered Seating' Grantscape
  - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
  - 8.6 Pond at School
9. Highways: (Cllrs. Bond and O'Hara).
  - 9.1 To consider and resolve Parish Partnership Funding Application
10. Queen Elizabeth Hall: (Cllr. McGill).
11. To consider schedule for 2018 meetings and resolve whether to accept it
12. Reports, if any, to be raised for consideration and resolved if necessary:
  - 11.1 Graveyard extension progress report.
  - 11.2 Train Station/Bittern Line
  - 11.3 Phone boxes update
13. Matters for discussion (for information only)
14. Items for next agenda: **date to be set**

# WORSTEAD PARISH COUNCIL

- 15. Correspondence (for information only):
  - 14.1 Clerks & Councils Direct  
NALC Newsletter  
North Norfolk Local Plan: Summer Newsletter 2017
  - 14.2 Sent by email:  
Draft minutes incl. public participation  
Agenda  
Statement of Account  
General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*

Sarah Martin, Clerk

Dated: 22<sup>nd</sup> November 2017

## New planning applications for consideration on 28<sup>th</sup> November 2017:

Application ref	Applicant details	Description
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PF/17/1710	Mondbara, 21 Woodview, Worstead, North Walsham, NR28 9RR	Erection of two storey rear and side extension
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## Planning Decision Notices Received: NONE

Application ref	Applicant details	Description
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