

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 17th October 2017 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Sue Harris, Polly McGill, Maire Smith,
 Jake Allen, Andy Millar and K O'Hara.

Also in attendance: Handyman & 1 member of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:
1:	<p>Public Participation:</p> <p>Handyman will look at moving the safety sign for the gym equipment. The hedgerow in the village hall car park (bordering the pub) is overgrown and in need of being cut back. Bruce Paterson will have a look at this for the PC and speak with The White Lady pub. The area around the bike rack has been trimmed. A member of the public attended the meeting to inform that he will look at re-instating the stile at Glebe Farm, but mentioned that there will be cattle in that field and public should be aware. It was also mentioned about dog walkers walking on private fields, and one which is currently being set aside for specific environmental purposes. The field uses slug pellets which may be harmful to dogs. Clerk to contact NCC for signage. It was discussed that permissive footpaths can help the farmer and the parishioners, but would depend on where these footpaths would be located. Cllr. McGill asked if permission could be granted to walk though Worstead Estate for the New Year Day village walk? This is to be considered. The member of the public spoke about a planning application which he has submitted and assumed there would be questions raised regarding concerns over noise levels. It was confirmed there would be a limit on times for music along with soundproofing within the barn. The plans for the wedding venue is for weekends only, and will utilise the cottages and lake. There is to be applications for grant funding, and will provide jobs for the local community. The access is one way; entrance via Sloley and exit via Dilham. The venue will hold 100 people maximum, and there is no accommodation on site. Concerns were raised over the amount of traffic going through the village. The applicant stated there is an option to re-instate the North Gate. Chairman Cole highlighted there is no mention of hearing loop in main barn, which comes under DDA compliance. Applicant to consider.</p> <p>Public Participation closed at 8.04pm, and one member of the public left the meeting.</p>	Clerk
2:	There were no reports from District Councillor Williams or County Councillor Timewell.	
3:	<p>Apologies of Absence: Ady Bond sent his apologies, which were accepted.</p>	
4	<p>Approval of the minutes of the meeting held on 5th September 2017: The minutes were proposed as a correct record without amendment by Cllr. J. Allen and seconded by Cllr. R. Barrett; all Cllrs. agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>	
5:	Members' declarations of interest in items on the agenda: None	
6: 6.1	<p>Finances: Statement of Account – Cllr. M. Smith proposed to accept these as a true record, seconded by Cllr. J. Allen, all present agreed.</p>	

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6.2	<p>Payment of Accounts - The Council resolved to approve the following payments:</p> <table> <tr> <td>Sarah Martin (Salary £600.31 and Expenses £28.60)</td> <td>£ 628.91</td> </tr> <tr> <td>Sarah Martin (Laptop and Office 365 £365.83 + £73.16 VAT)</td> <td>£ 438.99</td> </tr> <tr> <td>Glasdon - sheltered seating (£1753.08 + £350.61 VAT)</td> <td>£2103.69</td> </tr> <tr> <td>S R Print & Design (The Woven Newsletters)</td> <td>£ 160.00</td> </tr> </table>	Sarah Martin (Salary £600.31 and Expenses £28.60)	£ 628.91	Sarah Martin (Laptop and Office 365 £365.83 + £73.16 VAT)	£ 438.99	Glasdon - sheltered seating (£1753.08 + £350.61 VAT)	£2103.69	S R Print & Design (The Woven Newsletters)	£ 160.00	
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6.3	<p>Financial Correspondence was available for all to read:</p> <p>BHIB Insurance Brokers</p> <p>NNDC 2nd Instalment Precept (Precept £4074 and Grant £257) £4331.00</p>									
7:	Planning: (Cllrs. Harris, Barrett and Millar)									
7.1	To receive new applications and make comment: None									
7.2	To receive new applications and make comment to application received after issuing Agenda:									
	<p>PF/17/1510 - The Wood Yard, Worstead Park, Worstead, Norfolk, NR28 9RT – Alterations and conversion of former wood yard barns to wedding venue with associated car parking and landscaping</p> <p>Resolution: Supports the application – with conditions regarding the protected species; music loudness and time restrictions; approval of Highways and monitoring of traffic and if increased traffic to include a condition to re-instate the North Gate.</p> <p>PF/17/1704 – 13 North View, Honing Road, Lyngate, Worstead, NR28 9 RF – Erection of single-storey front extension</p> <p>Resolution: has no objection or comment</p>									
7.3	To receive Decision Notices of applications: None									
7.4	To discuss Assets of Community Value: Still to be submitted to NNDC	Clerk								
7.5	To consider CPRE Norfolk Alliance Meeting Invite Cllrs. Millar and Harris to attend to represent the PC	AM/SH								
8:	Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).									
8.1	Play equipment report / play area signage: A meeting to be set up to look at and resolve a few issues including bolts used, wearing of seats on swings, links and moving of gym signage.	RB/JA/ SC								
8.2	Progress report on 'Footsteps on the sands of time: A History of Worstead'. – 2 books sold (£20). Suggestion from parishioner to get some copies of the books signed to possibly increase sales. Poster to be displayed at parishioner's house in village square.	Clerk								
8.3	'Gateway to the Village' Grantscape – Cllr. Millar to investigate someone to carry out the conservation work; including cutting vegetation away etc. To look into purchasing plant pots etc. from local Company. Cllrs. Millar and McGill to start investigating artwork.	AM/PM								
8.4	'Sheltered Seating' Grantscape – Purchased 4 seats, still have approx. £250 to be spent. Suggested to locate 3 at recreation ground and 1 at Meeting Hill. Cllr. Barrett has spoken to Village Hall regarding the benches, but to write to the hall to confirm. Cllr. Allen to obtain 3 quotes to fit the benches.	RB JA								
8.5	Noticeboards – Meeting Hill, Ruin Road, Train Station. Options and quotes still to be obtained to replace these notice boards.	JA/Clerk								
8.6	Pond at School –TCV group will have a look at the pond during their visit and works at the pond at Lyngate on 22/11/17. Clerk to investigate ownership of pond.	Clerk								
8.7										
9:	Highways: (Cllrs. Bond and O'Hara).									
9.1	Parish Partnership Funding Application – No suggestions put forward for this round.									
9.2	To consider response to Helicopter Noise email – The PC have not received any specific complaints, but are aware of the number of helicopters and would not want to see an increase. If a coordinated response is needed, the PC may support.	Clerk								
10:	Queen Elizabeth Hall: (Cllr. McGill). Cllr. McGill was unable to attend the last QE Hall meeting. It is understood that quotes are being obtained to replace windows.									

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<p>11: 11.1 11.2 11.3</p> <p>12:</p> <p>13:</p> <p>14: 14.1 14.2</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary: Graveyard extension progress report – Ongoing Train Station/Bittern Line – spoke about in item 8.3. Phone boxes update – postpone until November meeting</p> <p>Matters for discussion (for information only): Highways Rangers visit – discussed re: signage within the village and vegetation growing around it. Clerk to speak with Ranger. Parishioner email discussed re: planning application PF14/0667 White Horse Lane Briggate. Clerk to contact NNDC with concerns. Cut through on North Walsham Road – Information from Cllr. Smith; Clerk to speak to NNDC. White Lady building – NNDC agreed that the wall could be removed after results of a survey; however reclaimed bricks to be used to rebuild it, along with flints and the curved corner. To be monitored.</p> <p>Items for next agenda 28th November 2017:</p> <p>Correspondence (for information only): Clerks & Councils Direct NALC Newsletter CPRE Norfolk Alliance Meeting Invite CPRE Vision for Norfolk North Norfolk Local Plan: Summer Newsletter 2017 Parishioner email re ‘Footprints’ book</p> <p>Sent by email: Draft minutes incl. public participation Agenda Statement of Account General emails</p> <p>For and on behalf of Worstead Parish Council</p> <p><i>Sarah Martin</i> Sarah Martin, Clerk</p>	<p>Clerk</p> <p>Clerk MS/ Clerk</p>
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Dated: 8th November 2017

Meeting closed at 21.29