

WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 18th JULY 2017 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

1. Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
2. District / County Councillor
3. To consider acceptance of apologies, if applicable.
4. To resolve whether to approve the minutes of the Monthly Meeting held on 27th June 2017.
5. To receive any declarations of interest in items on the agenda and any requests for dispensation
6. Finances and Administration:
 - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
 - 6.2 To consider the following invoices and resolve whether to make payments for:

S R Print & Design (July newsletter)	£158.00
Playsafety Limited (Annual play area inspection £91.00 + £18.20 VAT)	£109.20
MBS Group (Ida Watts Trophy £22.42 + £ 4.48 VAT)	£ 26.90
Information Commissioners Office (Data Protection Registration)	£ 35.00
The Conservation Volunteers (<i>replacement cheque – original cancelled not banked</i>)	£100.00
 - 6.3 Financial Correspondence:
 - Grantscape Offer Letter
7. Planning: (Cllrs. Harris, Barrett and Millar)
 - 7.1 To receive new applications and make comment (refer to list on page 2)
 - 7.2 To receive new applications and make comment to application received after issuing agenda
 - 7.3 To receive Decision Notices of applications: (refer to list on page 2)
 - 7.4 To discuss Assets of Community Value
 - 7.5 Local Green Space Designations (email rec'd)
8. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
 - 8.1 Play equipment report / play area signage – to include Annual Inspection report
 - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 8.3 'Gateway to the Village' Grantscape
 - 8.4 'Sheltered Seating' Grantscape
 - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
 - 8.6 Pond at School
 - 8.7 Hire of playing field
9. Highways: (Cllrs. Bond and O'Hara).
 - 9.1 Progress report Trod – Honing Road
10. Queen Elizabeth Hall: (Cllr. McGill).
11. Reports, if any, to be raised for consideration and resolved if necessary:
 - 11.1 Graveyard extension progress report.
 - 11.2 Train Station/Bittern Line
 - 11.3 Bedding Area Village Hall
 - 11.4 Worstead Festival – helping older people to the Festival
 - 11.5 Parish Partnership Funding - Suggestions
12. Matters for discussion (for information only)

WORSTEAD PARISH COUNCIL

13. Items for next agenda: **5th September 2017**
14. Correspondence (for information only):
- 14.1 Clerks & Councils Direct
Parish Partnership Scheme email
NALC Newsletter
Norfolk Single Issue Silica Sand Review - Main Modifications and Additional Modifications
 - 14.2 Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 12th July 2017

New planning applications for consideration on 18th July 2017: NONE

Application ref	Applicant details	Description
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Planning Decision Notices Received: PERMIT

Application ref	Applicant details	Description
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PF/17/0704	The Manse Cottage, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, NR28 9LR	Single Storey Rear Extension
PF/17/0760	Westacre, Tucks Road, Bengate, North Walsham, NR28 9LU	Erection of Outbuilding for stables/games room and workshop to replace existing outbuildings