

# WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 23 MAY 2017 at 7.30pm** for the purpose of transacting the following business.  
If you are unable to attend, please ring the Clerk on (01692) 535775.

## AGENDA FOR MONTHLY MEETING

1. Election of Chairman
2. Election of Vice Chairman (Voluntary)
3. Election of Subcommittees
4. Open forum for Public Participation: an opportunity to hear from members of the public
5. District / County Councillor
6. To consider acceptance of apologies, if applicable.
7. To resolve whether to approve the minutes of the Monthly Meeting held on 25<sup>th</sup> April 2017.
8. To receive any declarations of interest in items on the agenda and any requests for dispensation
9. Finances and Administration:
  - 9.1 To consider approval of Statement of Account (via email)
  - 9.2 To consider the following invoices and resolve whether to make payments for:

Aon UK Ltd. – Council Insurance Renewal (01/06/17-31/05/18)	£390.28
NALC subscription 2017/2018	£188.56
Renosteel Construction Ltd. – Skier repairs (£128.21 + £25.64 VAT)	£153.85
Ron Barrett re-imburse Robin Hazlett Plaque (£20.79 + £4.16 VAT)	£ 24.95
  - 9.3 Internal Audit Report
  - 9.4 Annual Governance Statement
  - 9.5 Annual Accounting Statement
  - 9.6 Safeguarding Policy
  - 9.7 Financial Correspondence:

Remittance Advice NNDC 1st Instalment Precept £ 4,332.00 (£4074.00 + Grant £258.00)
Transparency Grant £349.99 received for laptop
10. Planning: (Cllrs. Harris, Barrett and Millar)
  - 10.1 To receive new applications and make comment (refer to list on page 2)
  - 10.2 To receive new applications and make comment to application received after issuing agenda
  - 10.3 To receive Decision Notices of applications: (refer to list on page 2)
11. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
  - 11.1 Play equipment report
  - 11.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
12. Highways: (Cllrs. Bond and O'Hara).
  - 12.1 Progress report Trod – Honing Road
  - 12.2 Barnards Road HGV issues
13. Queen Elizabeth Hall: (Cllr. McGill).
14. Reports, if any, to be raised for consideration and resolved if necessary:
  - 14.1 Graveyard extension progress report.
  - 14.2 Train Station/Bittern Line
15. Matters for discussion (for information only)

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16. Items for next agenda: **27<sup>th</sup> June 2017**
17. Correspondence (for information only):
- 17.1 Clerks & Councils Direct  
NARS (Norfolk Accident Rescue Service)  
Norfolk Family Mediation Service
  - 17.2 Sent by email:
    - Draft minutes incl. public participation
    - Agenda
    - Statement of Account
    - General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*

Sarah Martin, Clerk

Dated: 17<sup>th</sup> May 2017

### **New planning applications for consideration on 23<sup>rd</sup> May 2017:**

**Application ref                      Applicant details                      Description**

<b>Application ref</b>	<b>Applicant details</b>	<b>Description</b>
PF/17/0704	The Manse Cottage, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, NR28 9LR	Single storey rear extension

**Planning Decision Notices Received:                      NONE**