

# WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 28 JUNE 2016 at 7.30pm** for the purpose of transacting the following business.  
If you are unable to attend, please ring the Clerk on (01692) 535775.

## AGENDA FOR MONTHLY MEETING

- 1: Open forum for Public Participation: an opportunity to hear from members of the public
- 2: To consider acceptance of apologies, if applicable.
- 3: To resolve whether to approve the minutes of the Monthly Meeting held on 24 May 2016.
- 4: To receive any declarations of interest in items on the agenda and any requests for dispensation
- 5: Update on Councillor Vacancy
- 6: To report progress on items not on the agenda from the last meeting
- 7: **FINANCES:**
  - 7.1 To consider approval of Statement of Account (via email)
  - 7.2 To consider the following invoices and resolve whether to make payments for:

SR Print May newsletter		£158.00
Sarah Martin Salary (April-June)	£464.25	
Sarah Martin expenses (April- June Broadband £8.70, refreshment's Annual meeting and Litter pick £10.20, Stationery and postage stamps £20.68)	£ 39.58	£503.83
HMRC PAYE Sarah Martin (April-June)		£115.80
  - 7.3 To consider Learning Agreement for Clerks CiLCA course
  - 7.4 Financial Correspondence:  
Remittance Norfolk County Council Surveyors Allotment £3,500.00
- 8: **Planning:** (Cllrs. Harris, Barrett and Millar)
  - 8.1 To receive new applications and make comment (refer to list on page 2)
  - 8.2 To receive new applications and make comment to application received after issuing agenda
  - 8.3 To receive Decision Notices of applications:
    - 1: PF/16/0452 – Homestead, Meeting Hill, Worstead – Erection of extensions to rear of dwelling, alterations to windows and triple garage – **PERMIT**
    - 2: PF/16/0300 – Land at Bunn's Hill, North Walsham – Variation of conditions 2, 5, 6, 13, 14 and 15 of planning permission ref; PF/15/0936 (ground mounted solar voltaic panels and associated works) relating to details of CCTV, panel positions, boundary fencing, drainage, ecological management and landscaping, structures (including colour finish) and lighting - **PERMIT**
    - 3: PF/16/0447 – 1 The Cottage, Meeting Hill Road, Meeting Hill, Worstead – Erection of two-storey and first floor extension to rear of dwelling – **APPLICATION WITHDRAWN**
- 9: **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).
  - 9.1 Progress report on fitness equipment.
  - 9.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
  - 9.3 Dog fouling / bins
  - 9.4 Gate on playing field – lock broken
- 10: **Highways:** (Cllrs. Bond and O'Hara).
  - 10.1 Follow up on workgroup to paint 3 adopted telephone kiosks: Station, Briggate, and Meeting Hill. Plus, broken glass at Station kiosk.
  - 10.2 Speeding traffic through village (email received)
  - 10.3 Pathway near school
  - 10.4 Speed signs relocation
  - 10.5 Woodwiew grass verges

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- 11: **Queen Elizabeth Hall:** (Cllr. McGill).
- 12: **Reports, if any, to be raised for consideration and resolved if necessary:**  
11.1 Graveyard extension progress report.  
11.2 Church Insurance (email sent 18/06/16 for update)  
11.3 Trial Bikes / rubbish Sandy Hill's
- 13: District / County Councillor
- 14: Matters for discussion (for information only)  
13.1 Ida Watts Award – Worstead school leavers assembly 14<sup>th</sup> July 2016
- 15: Items for next agenda: **19<sup>th</sup> July 2016.**
- 16: Correspondence (for information only):  
16.1 Fenland Leisure Products brochure  
16.2 HAGSPlay Equipment brochure  
16.3 Sent by email:  
Draft minutes incl. public participation  
Agenda  
Statement of Account  
General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*

Sarah Martin, Clerk

Dated: 22<sup>nd</sup> June 2016

## **New planning applications for consideration on 28 June 2016:**

<b>Application ref</b>	<b>Applicant details</b>	<b>Description</b>
1.		No Applications received at time agenda published