



To the members of the Public.

You are invited to attend the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 17<sup>th</sup> OCTOBER 2017 at 7.30pm** for the purpose of transacting the following business.

## AGENDA FOR MONTHLY MEETING

1. Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
2. District / County Councillor
3. To consider acceptance of apologies, if applicable.
4. To resolve whether to approve the minutes of the Monthly Meeting held on 5<sup>th</sup> September 2017.
5. To receive any declarations of interest in items on the agenda and any requests for dispensation
6. Finances and Administration:
  - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
  - 6.2 To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary £600.31 and Expenses £28.60)	£ 628.91
Sarah Martin (Laptop and Office 365 £365.83 + £73.16 VAT)	£ 438.99
Glasdon - sheltered seating (£1753.08 + £350.61 VAT)	£2103.69
S R Print & Design (The Woven Newsletters)	£ 160.00
  - 6.3 Financial Correspondence:

BHIB Insurance Brokers	
NNDC 2 <sup>nd</sup> Instalment Precept (Precept £4074 and Grant £257)	£4331.00
7. Planning: (Cllrs. Harris, Barrett and Millar)
  - 7.1 To receive new applications and make comment (refer to list on page 2)
  - 7.2 To receive new applications and make comment to application received after issuing agenda
  - 7.3 To receive Decision Notices of applications: (refer to list on page 2)
  - 7.4 Assets of Community Value
  - 7.5 To consider CPRE Norfolk Alliance Meeting Invite
8. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
  - 8.1 Play equipment report / play area signage
  - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
  - 8.3 'Gateway to the Village' Grantscape
  - 8.4 'Sheltered Seating' Grantscape
  - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
  - 8.6 Pond at School
9. Highways: (Cllrs. Bond and O'Hara).
  - 9.1 Parish Partnership Funding Application
  - 9.2 To consider response to Helicopter Noise email
10. Queen Elizabeth Hall: (Cllr. McGill).
11. Reports, if any, to be raised for consideration and resolved if necessary:
  - 11.1 Graveyard extension progress report.
  - 11.2 Train Station/Bittern Line
  - 11.3 Phone boxes update
12. Matters for discussion (for information only)
13. Items for next agenda: **28<sup>th</sup> November 2017**
14. Correspondence (for information only):

# WORSTEAD PARISH COUNCIL

- 14.1 Clerks & Councils Direct  
NALC Newsletter  
CPRE Norfolk Alliance Meeting Invite  
CPRE Vision for Norfolk  
North Norfolk Local Plan: Summer Newsletter 2017  
Parishioner email re 'Footprints' book
- 14.2 Sent by email:  
Draft minutes incl. public participation  
Agenda  
Statement of Account  
General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*  
Sarah Martin, Clerk

Dated: 12<sup>th</sup> October 2017

## **New planning applications for consideration on 17<sup>th</sup> October 2017: NONE**

Application ref	Applicant details	Description

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## **Planning Decision Notices Received: NONE**

Application ref	Applicant details	Description

Application ref	Applicant details	Description