

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 5th September 2017 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Ady Bond, Sue Harris, Polly McGill, Maire Smith, Jake Allen and K O'Hara.

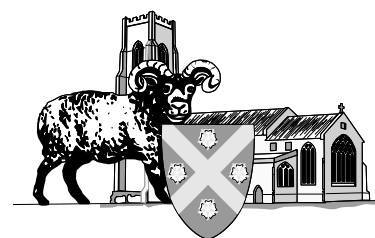
Also in attendance: Handyman & 2 members of the public

Clerk: Mrs. Sarah Martin.

		ACTION BY:
1:	<p>Public Participation:</p> <p>Handyman reported that around the slide in the play area the rubber matting is wearing and becoming loose in place, which needs to be monitored/replaced.</p> <p>Bruce Paterson attended the meeting to receive any questions regarding the Old Dairy on School Road. Mr Paterson explained that all the paperwork has now been completed in order to get signed off and it is now in the hands of NNDC planning department. Bat surveys have been carried out.</p> <p>Chairman Cole thanked Bruce for keeping the PC up to date.</p> <p>Mr Paterson informed the PC that builders are nearing finishing at Buns Farm and that land had been gifted to the school for car parking.</p> <p>A member of the public has offered to donate daffodil bulbs to plant around village signs to add colour and welcome people as they enter the village. It was discussed that a working party could be set up to plant the bulbs.</p> <p>Public Participation closed at 7.40pm, and one member of the public left the meeting.</p>	SC/RB
2:	<p>There were no reports from District Councillor Williams (apologies sent) or County Councillor Timewell.</p>	
3:	<p>Apologies of Absence:</p> <p>Andy Millar sent his apologies, which were accepted.</p>	
4:	<p>Approval of the minutes of the meeting held on 18th July 2017:</p> <p>The minutes were proposed as a correct record without amendment by Cllr. A. Bond and seconded by Cllr. S. Harris; all Cllrs. agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>	
5:	<p>Members' declarations of interest in items on the agenda: None</p>	
6:	<p>Finances:</p> <p>6.1 Statement of Account – Cllr. R. Barrett proposed to accept these as a true record, seconded by Cllr. J. Allen, all present agreed.</p> <p>6.2 Payment of Accounts - The Council resolved to approve the following payments: Mazars – External Audit Fee (£125.00 + £25.00 VAT) £150.00 Simon Cole – Re-imburse equipment Telephone box painting (£11.44 + £2.28 VAT) £ 13.73</p> <p>6.3 Financial Correspondence was available for all to read: None</p>	
7:	<p>Planning: (Cllrs. Harris, Barrett and Millar)</p> <p>7.1 To receive new applications and make comment: PF/17/1237 - <u>The Old Dairy, School Road, Worstead, Norwich, NR28 9AL</u> - Removal of conditions 11 & 12 (protected species mitigation) of planning permission ref:PF/16/1499</p> <p>Resolution: No Objection or comment</p>	

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7.2	To receive new applications and make comment to applications received after issuing agenda: NONE	
7.3	To receive Decision Notices of applications: PERMIT PF/17/0882 – Hoffnik House, Meeting Hill Road, Meeting Hill, Briggate, North Walsham, NR28 9RB – Erection of single storey extension to rear/side	
7.4	To discuss Assets of Community Value: Still to be submitted to NNDC	
7.5	Local Green Space Designations – the agreed areas have been submitted to NNDC	
8:	Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).	
8.1	Cllr. Barrett carries out regular checks of the play area. There is spare matting which can be used to replace that which is worn at the slide area. A cap is needed for the roundabout (Cllrs. Cole and Barrett to look into). A link needs to be moved on the large swing and the sign for the gym equipment moved.	SC/RB/ JA
8.2	Progress report on 'Footsteps on the sands of time: A History of Worstead'. – 16 books were sold at the festival - £120.00 to be banked.	Clerk
8.3	'Gateway to the Village' Grantscape – It was suggested it could be put into the newsletter for a working party for the station. Clerk to liaise with Cllr. Millar.	Clerk/AM RB
8.4	'Sheltered Seating' Grantscape – quotes to be looked at by RB	
8.5	Noticeboards – Meeting Hill, Ruin Road, Train Station. Options and quotes still to be obtained to replace these notice boards.	Clerk/JA
8.6	Pond at School – no further progress at present – defer to next meeting	
8.7	Hire of playing field – Email received by resident for hire of field. Cllr. Cole to make enquiries regarding insurance cover for marquee.	SC
9:	Highways: (Cllrs. Bond and O'Hara).	
9.1	Progress report Trod – The Trod at the corner near the school/pond is completed. The next round of Parish Partnership funding is open. All to consider possible applications. A further trod at the school had previously been discussed, but waiting for further details from Highways. Also previously suggested 'gateway to village' signs.	All
10:	Queen Elizabeth Hall: (Cllr. McGill).	
	The EGM took place on Monday July 24 th 2017. Discussions were had regarding if a Cllr. can be a committee member on the QE Hall committee – to be looked into further. There are now new committee members. Cllr. McGill went through the minutes from the meeting. Quotes are to be obtained for work/improvements.	
11:	Reports, if any, to be raised for consideration and resolved if necessary:	
11.1	Graveyard extension progress report – No further progress. Cllr. Cole to speak to Mr Paterson.	SC
11.2	Train Station/Bittern Line – no Bittern Line meeting has been held.	
11.3	Parish Partnership Funding – as discussed Item 9.1	
12:	Matters for discussion (for information only): NONE	
13:	Items for next agenda 24th October 2017: It was agreed to change the meeting date to 17 th October 2017. Clerk to confirm. Telephone boxes / Playground / Parish Partnership	Clerk
14:	Correspondence (for information only):	
14.1	Clerks & Councils Direct Parish Partnership Scheme email NALC Newsletter	
14.2	Sent by email: Draft minutes incl. public participation Agenda	

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Cont.	Statement of Account General emails For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk	Dated: 26 th September 2017
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Meeting closed at 20.31