

# WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 5<sup>th</sup> SEPTEMBER 2017 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

## AGENDA FOR MONTHLY MEETING

1. Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
2. District / County Councillor
3. To consider acceptance of apologies, if applicable.
4. To resolve whether to approve the minutes of the Monthly Meeting held on 18<sup>th</sup> July 2017.
5. To receive any declarations of interest in items on the agenda and any requests for dispensation
6. Finances and Administration:
  - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
  - 6.2 To consider the following invoices and resolve whether to make payments for:

|   |         |
|---|---------|
| Mazars – External Audit Fee (£125.00 + £25.00 VAT)                            | £150.00 |
| Simon Cole – Re-imburse equipment Telephone box painting (£11.44 + £2.28 VAT) | £ 13.73 |
  - 6.3 Financial Correspondence: NONE
7. Planning: (Cllrs. Harris, Barrett and Millar)
  - 7.1 To note Parish Council resolution to planning applications from previous agenda:  
PF/17/1143 – Station Cottages, Station Road, Worstead – Demolition of single storey rear extension and erection of two storey rear extension to facilitate the conversion of 2no.dwellings to 1no. dwelling  
**Resolution:** No Objection or Comment  
PF/17/1259 8 Meadowside, Barnards Road, Worstead, North Walsham, NR28 9RL - Erection of single-storey rear and two-storey side extensions  
**Resolution:** No Objection or Comment
  - 7.2 To receive new applications and make comment (refer to list on page 2)
  - 7.3 To receive new applications and make comment to application received after issuing agenda
  - 7.4 To receive Decision Notices of applications: (refer to list on page 2)
  - 7.5 To discuss Assets of Community Value
  - 7.6 Local Green Space Designations (email rec'd)
8. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
  - 8.1 Play equipment report / play area signage
  - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
  - 8.3 'Gateway to the Village' Grantscape
  - 8.4 'Sheltered Seating' Grantscape
  - 8.5 Noticeboards – Meeting Hill, Ruin Road, Train Station
  - 8.6 Pond at School
  - 8.7 Hire of playing field
9. Highways: (Cllrs. Bond and O'Hara).
  - 9.1 Progress report Trod – Honing Road
10. Queen Elizabeth Hall: (Cllr. McGill).
11. Reports, if any, to be raised for consideration and resolved if necessary:
  - 11.1 Graveyard extension progress report.
  - 11.2 Train Station/Bittern Line
  - 11.3 Parish Partnership Funding
12. Matters for discussion (for information only)

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- 13. Items for next agenda: **24<sup>th</sup> October 2017**
- 14. Correspondence (for information only):
  - 14.1 Clerks & Councils Direct  
Parish Partnership Scheme email  
NALC Newsletter
  - 14.2 Sent by email:  
Draft minutes incl. public participation  
Agenda  
Statement of Account  
General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*  
Sarah Martin, Clerk

Dated: 30<sup>th</sup> August 2017

## New planning applications for consideration on 5<sup>th</sup> September 2017: **NONE**

| Application ref | Applicant details | Description |
|-----------------|-------------------|-------------|
|-----------------|-------------------|-------------|

| Application ref | Applicant details                                       | Description   |
|-----------------|---|---|
| PF/17/1237      | The Old Dairy, School Road, Worstead, Norwich, NR28 9AL | Removal of conditions 11 and 12 (protected species mitigation) of planning permission ref: PF/16/1499 |

## Planning Decision Notices Received: **NONE**

| Application ref | Applicant details | Description |
|-----------------|-------------------|-------------|
|-----------------|-------------------|-------------|

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