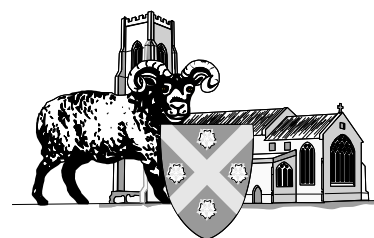


WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
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Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 18th July 2017 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Ady Bond, Sue Harris, Andy Millar, Polly McGill and Jake Allen.

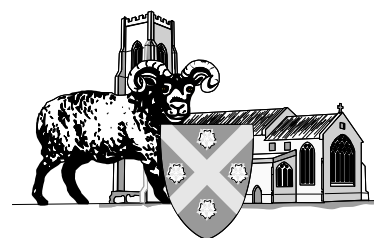
Also in attendance: Handyman & District Councillor John Timewell

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:										
	<p>A resident from the village spoke regarding the lack of a shop within the village and his intentions to start a mobile shop. He is planning to find out the interest of the village via a questionnaire, and therefore if this would be sustainable, if not it could be rolled out into other villages. The idea would be supplying basics such as bread, milk, eggs, possibly newspapers – locally sourced goods.</p> <p>Discussions were had including could the van tour around the village as it is quite spread out and therefore it could reach residents who may find it difficult to get into the village centre. Any service which benefits the residents is good. The resident said he would take to the next step. He left the meeting at 7.41pm.</p> <p>The was no report from the PCSO. The Clerk updated all regarding reports to the police of speeding near to the school and that the police had been out to carry out a speed check and this will be monitored.</p> <p>Handyman reported that the noticeboard at Meeting Hill was in a poor condition and that the phone box is being used as a notice board, which could be continued.</p> <p>Car park at the QE Hall drop off still to be looked at – SC.</p> <p>Sand for the festival is to be brought in by had onto the playing field so as not cause damage.</p> <p>Public Participation closed at 7.41pm</p>	SC										
2:	There were no reports from District Councillor Williams (apologies sent) or County Councillor Timewell.											
3:	<p>Apologies of Absence: Ron Barrett sent his apologies, which were accepted.</p>											
4:	<p>Approval of the minutes of the meeting held on 27th June 2017: The minutes were proposed as a correct record without amendment by Cllr. J. Allen and seconded by Cllr. S. Harris, all Cllrs. Agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>	Clerk										
5:	Members' declarations of interest in items on the agenda: None											
6:	Finances:											
6.1	Statement of Account – Cllr. A. Bond proposed to accept these as a true record, seconded by Cllr. J. Allen, all present agreed.											
6.2	Payment of Accounts - The Council resolved to approve the following payments: <table border="0" style="width: 100%;"> <tr> <td>S R Print & Design (July newsletter)</td> <td style="text-align: right;">£158.00</td> </tr> <tr> <td>Playsafety Limited (Annual play area inspection £91.00 + £18.20 VAT)</td> <td style="text-align: right;">£109.20</td> </tr> <tr> <td>MBS Group (Ida Watts Trophy £22.42 + £ £4.48 VAT)</td> <td style="text-align: right;">£ 26.90</td> </tr> <tr> <td>Information Commissioners Office (Data Protection Registration)</td> <td style="text-align: right;">£ 35.00</td> </tr> <tr> <td>The Conservation Volunteers (replacement cheque – original cancelled not banked)</td> <td style="text-align: right;">£100.00</td> </tr> </table>	S R Print & Design (July newsletter)	£158.00	Playsafety Limited (Annual play area inspection £91.00 + £18.20 VAT)	£109.20	MBS Group (Ida Watts Trophy £22.42 + £ £4.48 VAT)	£ 26.90	Information Commissioners Office (Data Protection Registration)	£ 35.00	The Conservation Volunteers (replacement cheque – original cancelled not banked)	£100.00	
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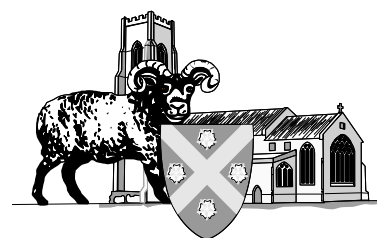
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6.3	Financial Correspondence was available for all to read: Grantscape Offer Letter	
7:	Planning: (Cllrs. Harris, Barrett and Millar)	
7.1	To receive new applications and make comment: NONE	
7.2	To receive new applications and make comment to application received after issuing agenda: NONE	
7.3	To receive Decision Notices of applications: PERMIT PF/17/0704 - <u>The Manse Cottage, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, NR28 9LR</u> - Single Storey Rear Extension PF/17/0760 - <u>Westacre, Tucks Road, Bengate, North Walsham, NR28 9LU</u> - Erection of Outbuilding for stables/games room and workshop to replace existing outbuildings	
7.4	To discuss Assets of Community Value: Properties to be listed – Station Building, White Lady Public House, School, Meeting Hill Church	Clerk
7.5	Local Green Space Designations – it was agreed to submit the following areas – St. Andrews Green (Old Church/Chapel), Fairstead at the School & Pond, Briggate (near lock), Playing Field and Lyngate Pond.	Clerk
8:	Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).	
8.1	Play Equipment Report: Cllr. Barrett's report was read out: Rospa have inspected the play area and highlighted the following points: Some chain wear on zip wire; small roundabout mats need patching and centre cap missing; Skier not running smoothly; Large swings need greasing; Small swings – monitor chain for wear; Surfer fitness equipment – rated high risk but the report stated that everything has been done to minimise the risk (e.g. moved away from other play equipment). All of these are to be monitored and/or addressed.	RB/JA
8.2	Progress report on 'Footsteps on the sands of time: A History of Worstead'. – RB to draw up a rota for selling at the Festival.	RB
8.3	Gateway to the Village' Grantscape – Discussions had as the timescale for the grant has commenced. The Station Adopter has spoken with Greater Anglia who is happy in principle, but will not take on the responsibility. Clerk to check with Grantscape is the Project over runs the 6 month period due to seasonal restrictions. AB to put on Facebook a 'collaborative event'.	AB
8.4	'Sheltered Seating' Grantscape – quotes to be looked at by RB/JA	RB/JA
8.5	Noticeboards – Meeting Hill, Ruin Road, Train Station. It was agreed to obtain quotes to replace these notice boards.	Clerk
8.6	Pond at School – no further progress at present.	
8.7	Hire of playing field – Email received by QE Hall with regard to a car show. Await further details.	
9:	Highways: (Cllrs. Bond and O'Hara).	
9.1	Progress report Trod – Honing Road. Start date should be w/c 24 th July, and to take one week.	
10:	Queen Elizabeth Hall: (Cllr. McGill). An EGM is due to take place on Monday July 24 th 2017.	
11:	Reports, if any, to be raised for consideration and resolved if necessary:	
11.1	Graveyard extension progress report – No further progress.	
11.2	Train Station/Bittern Line – AB reported all trains will be stopping at Worstead over the Festival weekend.	
11.3	Bedding Area Village Hall – SC to monitor before Festival.	SC
11.4	Worstead Festival – helping older people to the Festival – Cllr. O'Hara not at meeting.	
11.5	Parish Partnership Funding – suggestions put forward were school trod and gateway to village signs	

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12:	Matters for discussion (for information only): NONE	
13:	Items for next agenda 5th September 2017 : Apologies in advance from Cllr. Millar.	
14: 14.1	Correspondence (for information only): Clerks & Councils Direct Parish Partnership Scheme email Norfolk Single Issue Silica Sand Review - Main Modifications and Additional Modifications	
14.2	Sent by email: Draft minutes incl. public participation Agenda Statement of Account General emails : Norfolk ALC Newsletter Planning Decision notifications For and on behalf of Worstead Parish Council <i>Sarah Martin</i> Sarah Martin, Clerk	Dated: 1 st August 2017

Meeting closed at 21.12