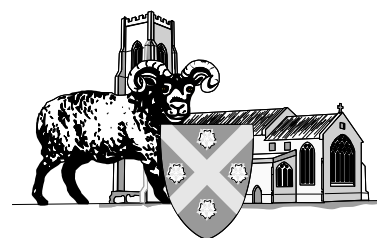


# WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH  
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## Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 27<sup>th</sup> June 2017 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Sue Harris, A. Millar, Polly McGill, Jake Allen, Maire Smith and Kelle O'Hara.

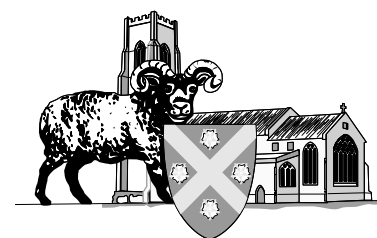
Also in attendance: Handyman & District Councillor John Timewell

Clerk: Mrs. Sarah Martin.

		<b>ACTION BY:</b>								
1:	<p><b>Public Participation:</b></p> <p>Revd Paul Cubitt was invited to the meeting, but was unable to attend due to a prior commitment.</p> <p>Handyman reported the footpath from the village hall to the station is overgrown. Also, the footpath coming into the village hall car park needs some attention as it is uneven. Residents around the village are commenting that the hedges in general around the Parish are overgrown, however it was discussed that this is partly due to nesting season and not allowed to be cut, and NCC cutting down on the number of cuts. Simon Cole requested that if specific hedges are identified the PC can investigate. Also mentioned was the incident at the village hall on Saturday evening/Sunday morning to which emergency services were called. There were also a number of alcohol bottles on the playing field. PCSO is aware.</p> <p>Crime report for April* was read out – 1 x violence and sexual offences on or near Woodview; 1 x Public order on or near Honing Row.</p> <p><small>*Police website only showing up to April data</small></p> <p>Email was read from Mr Paterson giving an update on the Old Dairy Barns, School Road.</p>	Clerk SC								
2:	District Councillor Williams sent his apologies to the meeting. County Councillor Timewell will be late to meeting.									
3:	<p><b>Apologies of Absence:</b></p> <p>Ady Bond sent his apologies, which were accepted.</p>									
4:	<p><b>Approval of the minutes of the meeting held on 23<sup>rd</sup> May 2017:</b></p> <p>The minutes were proposed as a correct record without amendment by Cllr. S. Harris and seconded by Cllr. P. McGill, all Cllrs. Agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>									
5:	<b>Members' declarations of interest in items on the agenda:</b> None									
6:	<b>Finances:</b>									
6.1	Statement of Account – Cllr. R. Barrett proposed to accept these as a true record, seconded by Cllr. M. Smith, all present agreed. It was discussed to trial annual budget reporting. M. Smith asked for details of the £149 spend on repairs and replacements.	Clerk								
6.2	<p>Payment of Accounts - The Council resolved to approve the following payments:</p> <table border="0"> <tr> <td>Sarah Martin (Salary April-June 2017)</td> <td style="text-align: right;">£ 668.01</td> </tr> <tr> <td>HMRC (PAYE Sarah Martin April-June 2017)</td> <td style="text-align: right;">£ 11.80</td> </tr> <tr> <td>S &amp; C Moore Farming Ltd. (Internal Audit (£37.50+7.50 VAT))</td> <td style="text-align: right;">£ 45.00</td> </tr> <tr> <td>NNDC (Emptying of Dog Bins (£499.20+99.84 VAT))</td> <td style="text-align: right;">£ 599.04</td> </tr> </table>	Sarah Martin (Salary April-June 2017)	£ 668.01	HMRC (PAYE Sarah Martin April-June 2017)	£ 11.80	S & C Moore Farming Ltd. (Internal Audit (£37.50+7.50 VAT))	£ 45.00	NNDC (Emptying of Dog Bins (£499.20+99.84 VAT))	£ 599.04	
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6.3	<p>Financial Correspondence was available for all to read:                  VAT Repayment Remittance 01/04/16 to 31/03/17 £452.32</p>									

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<b>7:</b>	<b>Planning:</b> (Cllrs. Harris, Barrett and Millar)	
7.1	To note Parish Council resolution to planning applications from previous agenda:	
	PF/17/0704 – The Manse Cottage, Meeting Hill Road, Meeting Hill, Worstead, NR28 9LR	
	Single storey extension	
	<b>Resolution:</b> No objection or comment	
	PF/17/0760 – Westacre, Tucks Road, Bengate, Worstead, NR28 9LU	
	Erection of outbuilding for stables/garage/games room and workshop to replace existing	
	outbuildings	
	<b>Resolution:</b> No objection or comment	
7.2	To receive new applications and make comment:	
	<b>PF/17/0882</b> – Hoffnik House, Meeting Hill Road, Briggate, Worstead, NR28 9RB –	
	Erection of single storey extension to rear/side	
	<b>Resolution:</b> No objection or comment	
	<b>C/1/2017/1003</b> – Boundary Pit, Off Sandy Hills, Old Yarmouth Road, North Walsham,	
	NR28 9NA – Extension of waste recycling site and increase in annual throughput from	
	75,000 to 90,000 tonnes, to include additional area for inert storage, building extensions,	
	picking line, perimeter bunding, vehicle parking area (part retrospective), re-excavation of	
	eastern end of the site to remove deposited inert waste and achieve final level as	
	approved under application C/1/2011/1003, off site highway improvements and	
	consolidation of planning permissions	
	<b>Resolution:</b> No objection, but to comment on current noise levels.	
7.3	To receive new applications and make comment to application received after issuing	
	agenda:	
	<b>PF/17/0882</b> – Laurel, Station Road, Worstead, NR28 9RX – Erection of single storey rear	
	extension	
	<b>Resolution:</b> No objection or comment	
7.4	To receive Decision Notices of applications: <b>NONE</b>	
7.5	To discuss Assets of Community Value:	
	There are currently no ACV's listed for Worstead. Those that were expired after 5 years	
	and have to be renewed. Councillors to list properties within the village to be considered	
	as listed as ACV.	All
<b>8:</b>	<b>Leisure and Recreation:</b> (Cllrs. Bond, Cole and Barrett).	
8.1	Play Equipment Report: The skiers bolts are being monitored, and also looking into	
	changing the nuts. There is 'play' in the circular part of the witches hat – clerk to look up	
	receipt for guarantee. The gym equipment sign needs to be relocated, and the PC needs	
	to display a 'no liability' sign.	SC/JA
	The annual play area inspection by ROSPA has not been received yet.	Clerk
8.2	Progress report on 'Footsteps on the sands of time: A History of Worstead. Sales have	
	been slow. There hopes to be a stall in the food tent or village hall at the Festival.	RB
<b>9:</b>	<b>Highways:</b> (Cllrs. Bond and O'Hara).	
9.1	Progress report Trod – Honing Road. Start date confirmed as w/c 24 <sup>th</sup> July, and to take	
	one week. Clerk to confirm this will be finished and clear before the festival weekend.	Clerk
9.2	Barnards Road HGV issues – The HGV signs have been put up – although old style.	
	Clerk to check signs at both ends of Barnards Road.	Clerk
<b>10:</b>	<b>Queen Elizabeth Hall:</b> (Cllr. McGill).	
	At the AGM of the QE Hall on June 19 <sup>th</sup> new committee members were elected, however	
	there was no nominations for Chair or Treasurer. There will be an EGM on 24 <sup>th</sup> July.	
	There are concerns over the grant funds which have been awarded, and have a time limit	
	to be spent. Accounts to be internally audited.	

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<p><b>11:</b>                  11.1                  11.2                  11.3                  11.4</p>	<p>Reports, if any, to be raised for consideration and resolved if necessary:</p> <p>Graveyard extension progress report – No further progress. Clerk and Revd Cubitt have resolved the issue of the overflowing bins.</p> <p>Train Station/Bittern Line –Ted Gadsden sadly passed away 6<sup>th</sup> June; he had a lot of involvement with the Bittern Line.</p> <p>Pond at School – Andy to make contact with The Conservation Volunteers, who successfully cleared Lyngate pond, to see if they would assist. Clerk to confirm with Highways regarding the fence.</p> <p>Bedding Area Village Hall – has been cut once – to maintain.</p> <p>Standing Orders suspended for County Councillor report:</p> <p>County Councillor Timewell reported that now the elections are over the 1<sup>st</sup> round of committee meeting have taken place and things have started to move again. Cllr. Timewell is on the Business &amp; Property committee, where the aim is to manage council properties properly. It has been in the press how much money the Councils are short of. Priority is to look after children and older adults.</p> <p>Standing orders resumed.</p>	<p>AM Clerk</p>
<p><b>12:</b></p>	<p>Matters for discussion (for information only):</p> <p>The Parish Council has been informed that it was successful in being award 2 grants from Solarcentury; for the ‘Gateway to the village’ at the train station and to purchase sheltered seating.</p> <p>K. O’Hara mentioned the dipping along Withergate Road near the Old Rectory - this has already been reported to Highways.</p> <p>Westwick Church has had it lead stolen 3 days ago.</p> <p>The main church entrance which has wire doors had been forced open and bottles and wine glasses found in there.</p> <p>Worstead Primary School is having a meeting with the Governors and will discuss the link between the PC and the school.</p>	
<p><b>13:</b></p>	<p>Items for next agenda <b>18<sup>th</sup> July 2017</b>: Solarcentury Grant, Signage/Play area report, Older people to Festival</p>	
<p><b>14:</b>                  14.1                    14.2</p>	<p>Correspondence (for information only):</p> <p style="padding-left: 40px;">Clerks &amp; Councils Direct                  Norfolk Vanguard and Norfolk Boreas – windfarm consultation                  Seafarers UK – Merchant Navy Day</p> <p>Sent by email:</p> <p style="padding-left: 40px;">Draft minutes incl. public participation                  Agenda                  Statement of Account                  General emails :        Norfolk ALC Newsletter                     Planning application notifications</p> <p>For and on behalf of Worstead Parish Council</p> <p><i>Sarah Martin</i>                  Sarah Martin, Clerk</p>	
	<p>Dated: 11<sup>th</sup> July 2017</p>	

Meeting closed at 21.00