

# WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 27 JUNE 2017 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

## AGENDA FOR MONTHLY MEETING

1. Open forum for Public Participation: an opportunity to hear from members of the public, and receive police report
2. District / County Councillor
3. To consider acceptance of apologies, if applicable.
4. To resolve whether to approve the minutes of the Monthly Meeting held on 23<sup>rd</sup> May 2017.
5. To receive any declarations of interest in items on the agenda and any requests for dispensation
6. Finances and Administration:
  - 6.1 To consider approval of Statement of Account and Bank Reconciliation (via email)
  - 6.2 To consider the following invoices and resolve whether to make payments for:

Sarah Martin (Salary April-June 2017)	£ 668.01
HMRC (PAYE Sarah Martin April-June 2017)	£ 11.80
S & C Moore Farming Ltd. (Internal Audit (£37.50+7.50 VAT)	£ 45.00
NNDL (Emptying of Dog Bins (£499.20+99.84 VAT)	£ 599.04
  - 6.3 Financial Correspondence:

VAT Repayment 01/04/16 to 31/03/17	£452.32
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7. Planning: (Cllrs. Harris, Barrett and Millar)
  - 7.1 To note Parish Council resolution to planning applications from previous agenda:
    - PF/17/0704 – The Manse Cottage, Meeting Hill Road, Meeting Hill, Worstead, NR28 9LR  
Single storey extension  
**Resolution:** No objection or comment
    - PF/17/0760 – Westacre, Tucks Road, Bengate, Worstead, NR28 9LU  
Erection of outbuilding for stables/garage/games room and workshop to replace existing outbuildings  
**Resolution:** No objection or comment
  - 7.2 To receive new applications and make comment (refer to list on page 2)
  - 7.3 To receive new applications and make comment to application received after issuing agenda
  - 7.4 To receive Decision Notices of applications: (refer to list on page 2)
  - 7.5 To discuss Assets of Community Value
8. Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).
  - 8.1 Play equipment report / play area signage – to include Annual Inspection report if received
  - 8.2 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
9. Highways: (Cllrs. Bond and O'Hara).
  - 9.1 Progress report Trod – Honing Road
  - 9.2 Barnards Road HGV issues
10. Queen Elizabeth Hall: (Cllr. McGill).
11. Reports, if any, to be raised for consideration and resolved if necessary:
  - 11.1 Graveyard extension progress report.
  - 11.2 Train Station/Bittern Line
  - 11.3 Pond at school
  - 11.4 Bedding Area Village Hall
12. Matters for discussion (for information only)

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13. Items for next agenda: **18<sup>th</sup> July 2017**
14. Correspondence (for information only):
- 14.1 Clerks & Councils Direct  
Norfolk Vanguard and Norfolk Boreas – windfarm consultation  
Seafarers UK – Merchant Navy Day
  - 14.2 Sent by email:  
Draft minutes incl. public participation  
Agenda  
Statement of Account  
General emails

For and on behalf of Worstead Parish Council

*Sarah Martin*  
Sarah Martin, Clerk

Dated: 21<sup>st</sup> June 2017

## New planning applications for consideration on 27<sup>th</sup> June 2017:

Application ref	Applicant details	Description
PF/17/0882	Hiffnik House, Meeting Hill Road, Briggate, Worstead, NR28 9RB	Erection of single storey extension to rear/ side
C/1/2017/1003	Boundary Pit, Off Sandy Hills, Old Yarmouth Road, North Walsham, NR28 9NA	Extension of waste recycling site and increase in annual throughput from 75,000 to 90,000 tonnes, to include additional area for inert storage, building extensions, picking line, perimeter bunding, vehicle parking area (part retrospective), re-excavation of eastern end of the site to remove deposited inert waste and achieve final level as approved under application C/1/2011/1003, off site highway improvements and consolidation of planning permissions

**Planning Decision Notices Received: NONE**