

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 28th March 2017 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Sue Harris, Polly McGill, Ady Bond, Jake Allen, Maire Smith and Kelle O'Hara.

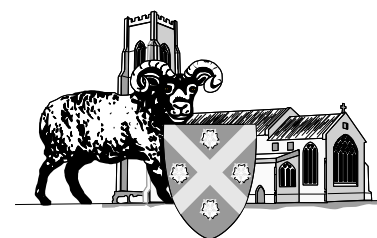
Also in attendance: County Councillor John Timewell, Handyman and 4 members of the public

Clerk: Mrs. Sarah Martin.

1:	Public Participation:	ACTION BY:
1.1	Parishioners from the village raised concerns regarding cars parking in Front Street at times on either side of the road which caused a tractor needing to go up Back Street the wrong way. The horsebox should only be parked temporarily and should ease things when moved. Discussions were had regarding pub users parking and signage being erected to point cars to the rear of the pub to use the carpark and it was agreed that a sign would be placed on the fence of Jeans Cottage to this effect. The PC will continue to monitor. It was suggested that a 'two-sided triangle' sign be placed at the top of Ruin Road directing cars for the Pub and the Village Hall to the car parks. The pub agreed to pay for this.	SH/SC JA
1.2	A representative from Albert Bartlett attended the meeting keeping relationships with the PC. It was raised for Bartlett's to re-emphasise to contractors that HGV's should not drive through the village. The response was that all contractors are given instructions of which route to use, but will follow up again. He requested that if specific lorries are noted and fed back to them they will contact those contractors directly.	
1.3	Handyman – reported trees down in the Bunn's Farm end of the footpath across the field. The Chair confirmed this was being addressed, and the trees being cut and moved. The hedgerow along the Village Hall needs to be trimmed back to allow cars to park closer and create more parking space. The Chair explained that this was also being looked into and needs to be timed with the nesting season. The Handyman had been approached by a local business whose son had a school/college landscaping project to complete and would like to tidy up the triangle area outside the Village Hall, taking photographs and supplying the plants to complete it, but requires permission from the PC to do this. Permission was given, and asked if the Martin would ask if they could assist in other areas of the village? Martin to enquire. Fly tipped settee still there – Clerk has reported	SC SC
1.4	PCSO Rob King did not attend the meeting. The crime statistics for January were read out – 2 x violence and sexual crimes within the Parish.	
2:	District Councillor Williams did not attend the meeting and no report received. County Councillor Timewell reported the Highways Officer has been thoroughly though issues within Worstead. Bernard's road is scheduled to have the new style "Not suitable for HGV's" signage erected as a priority. The Government is still considering bringing in fines to lorries for using personal opposed to commercial sat navs. The bin lorry situation in Barnard's Road is being monitored along with the Anglian Water drain (Clerk has reported). The Withergate Road sewerage is running behind schedule. <i>Simon Cole followed by saying that National power networks are working with Anglian Water to prevent a further road closure.</i> The mirror in the square is still being looked into, but hopefully resolved soon.	

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
 Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
 Website: www.worsteadpc.norfolkparishes.gov.uk



	<p>The NDR is ahead of schedule and due to open mid-December. The Western link is hopefully to be completed by 2025. The 3rd river crossing coming along. Acle road works have been held back.</p> <p>.The County needs better roads, due to the number of houses there are, and the improved roads will help benefit small villages by discouraging HGV's to need to drive through them.</p> <p>Question rose about improving Coltishall bridge, response that this is being thought about.</p> <p>Public Participation ended at 8.20pm.</p>	
3:	<p>Apologies of Absence: Apologies were received and accepted from Andy Millar (personal)</p>	
4:	<p>Approval of the minutes of the meeting held on 28th February 2017: The minutes were proposed as a correct record without amendment by Cllr. Ron Barrett and seconded by Cllr. Sue Harris, all Cllrs. Agreed. They were duly signed by the Chairman. A copy of the approved minutes will be uploaded to the Parish Council website.</p>	Clerk
5:	<p>Members' declarations of interest in items on the agenda: Cllr. Sue Harris declared an interest in item 9.1 – Parking in Front Street as a resident.</p>	
6:	<p>Finances:</p>	
6.1	<p>Statement of Account – Cllr. Jake Allen proposed to accept these as a true record, seconded by Cllr. Ron Barrett, all present agreed.</p>	
6.2	<p>Payment of Accounts - The Council resolved to approve the following payments: Sarah Martin (Salary £571.31 inc. extra hours re: CiLCA and Clerk expenses £98.65) £ 669.96 (Expenses = Travel £36.45/Broadband £8.70/Litter pickers & Hi-vis vests £53.50) HMRC (Clerk PAYE) £ 142.60 Norfolk County Council (50% Trod works Honing Road) £2,113.00 Queen Elizabeth Hall (hire for PC meetings for year 10 meetings) £ 96.00 Jake Allen – re-imburse for sleepers and creosote for playground (£52.50 + £10.50VAT) £ 63.00 Worstead Festival- 50% re-imburse cost of £23.00 for Premises Licence £ 11.50</p>	
6.3	<p>Transfer of monies – The Council resolved to approve the following transfer: To transfer £3,000.00 from Business rate tracker account, form duly signed</p>	
6.4	<p>Appointment of Internal Auditor: It was resolved to appoint Catherine Moore to audit the 2016/2017 accounts</p>	
6.5	<p>Consider Solarcentury Grant options: It was agreed to submit a grant application for play equipment and/or benches at the playing field, notice boards, train station and to look into a memorial in Meeting Hill</p>	RB/AM/ JA/MS/ Clerk
6.6	<p>The Financial correspondence was available for councillors to read: NNDC Premises Licence for Worstead Festival</p>	
7:	<p>Planning: (Cllrs. Harris, Barrett and Millar)</p>	
7.1	<p>New applications:</p>	
a	<p><u>PF/17/0225 – 5 Woodview, Worstead, North Walsham, NR28 9RR –</u> Erection of single storey front extension Resolution: No Objection or Comment</p>	
7.2	<p>Applications received after agenda: NONE</p>	
7.3	<p>Results of applications considered by Worstead Parish Council: NONE</p>	
8:	<p>Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).</p>	
8.1	<p>Progress report on fitness equipment and gate lock: Gate lock is ongoing. Slide steps have been replaced – thanks given to Jake. Fitness equipment should be done by Easter.</p>	SC
8.2	<p>Robin Hazlett plaque: It was agreed that the plaque be placed on the village hall wall.</p>	

WORSTEAD PARISH COUNCIL

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH

Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775

Website: www.worsteadpc.norfolkparishes.gov.uk



8.3	Ron Barrett to order plaque. Progress report on 'Footsteps on the sands of time: A History of Worstead. No report at present.	RB
8.4	Notice Board Meeting Hill – Solarfarm grant to be applied for, for replacement.	Clerk
9:	Highways: (Cllrs. Bond and O'Hara).	
9.1	Parking in Front Street – discussed in Public Participation – it was agreed for a sign to be erected on fence at Jeans Cottage and a triangle board at end of Ruin Road for parking, and to monitor horsebox.	JA SC
9.2	Bengate Dog Fouling/Footpath Rail – Dog Fouling to be monitored to try to establish need for dog bin. Footpath rail has been reported to NCC (Weavers Way) to be repaired.	
9.3	Progress report on Trod – Honing Road: The PC was successful in obtaining the 50% grant. Payment authorised in 6.2 to be sent and await details of start date from NCC.	Clerk
9.4	HGV sign – Barnards Road – discussed in Public Participation, Cllr. Timewell confirmed signage will be erected for new style "Not suitable for HGV's" signage. Continue to monitor bin lorries.	
10:	Queen Elizabeth Hall: (Cllr. McGill). A letter had been sent to the Village Hall Committee to justify rent increase, but no response has been received to date. Discussions were had regarding the revised contract – all agreed for Cllr. Simon Cole to sign on behalf of the PC.	SC
11:	Reports, if any, to be raised for consideration and resolved if necessary:	
11.1	Graveyard extension progress report – no further progress at present. The gates are still to be installed.	
11.2	Train Station/Bittern Line – A report was read out from Cllr. Andy Millar.	
12:	Matters for discussion (for information only) Chair Simon Cole gave thanks to all who helped with the village litter pick which was very successful. It has encouraged a resident from a neighbouring parish to encourage them to do the same. Point was raised about parents keeping a close eye on children along the path and where cars park during school runs. Clerk to speak with School. Community Action Norfolk – oil buying 'Thinking Fuel' has been successful in other parishes – could this work for Worstead? County Cllr. Timewell to forward information to Clerk.	Clerk JT
13:	Items for next agenda: Fitness equipment, Trod update, Grantscape fund, Facebook/Nextdoor	
14:	Correspondence (for information only):	
14.1	Clerks & Councils Direct	
14.2	QE Hall Contract (circulated to Cllr's)	
14.3	Sent by email: Draft minutes incl. public participation Agenda Statement of Account General emails : Norfolk ALC Newsletter Planning application notifications	
For and on behalf of Worstead Parish Council		
<i>Sarah Martin</i> Sarah Martin, Clerk		
		Dated: 23 rd April 2017

Meeting closed at 21.28