

WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 26 OCTOBER 2016 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1: Open forum for Public Participation: an opportunity to hear from members of the public
- 2: To consider acceptance of apologies, if applicable.
- 3: To resolve whether to approve the minutes of the Monthly Meeting held on 6 September 2016.
- 4: To receive any declarations of interest in items on the agenda and any requests for dispensation
- 5: Co-option of new Councillor
- 6: To report progress on items not on the agenda from the last meeting:
- 7: **FINANCES:**
 - 7.1 To consider approval of Statement of Account (via email)
 - 7.2 To consider the following invoices and resolve whether to make payments for:
 - 7.3 Transparency Application
 - 7.4 To consider and resolve whether to make donation to Royal British Legion; if agreed, set amount (2015 £50.00 – under S137)
 - 7.5 Financial Correspondence:
 - NNDC – Remittance advice £4322 Precept 2nd Instalment (Precept £4033 and £289 grant)
 - Barclays Bank – Interest rates are reducing
 - Barclays Bank – confirmation of signing arrangement amendments
 - Pensions Regulator – Acknowledgment of Compliance
- 8: **Planning:** (Cllrs. Harris, Barrett and Millar)
 - 8.1 To receive new applications and make comment (refer to list on page 2): None
 - 8.2 To receive new applications and make comment to application received after issuing agenda
 - 8.3 To receive Decision Notices of applications: None
 - 8.4 Progress report on Laburnum Cottage planning meeting
- 9: **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).
 - 9.1 Progress report on fitness equipment
 - 9.2 New play equipment
 - 9.3 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 9.4 Gate/s on playing field – lock broken and gate near allotment
- 10: **Highways:** (Cllrs. Bond and O'Hara).
 - 10.1 Follow up on workgroup to paint 3 adopted telephone kiosks: Station, Briggate, and Meeting Hill.
 - 10.2 Progress Report on Trod meeting/grant application near school
 - 10.3 Public Footpath – Honing Row field
 - 10.4 Withergate Road – flooding update
 - 10.5 Anglian Water/Withergate Sewage – update
 - 10.6 Relocation of speed signs – agree schedule for next year
- 11: **Queen Elizabeth Hall:** (Cllr. McGill).
- 12: **Reports, if any, to be raised for consideration and resolved if necessary:**
 - 12.1 Graveyard extension progress report.
 - 12.2 Train Station/Bittern Line
 - 12.3 Lyngate Pond (email received)
- 13: District / County Councillor

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- 14: Matters for discussion (for information only)
- 15: Items for next agenda: **22nd November 2016.**
Items for November newsletter
- 16: Correspondence (for information only):
- 16.1 Clerks & Councils Direct
 - 16.2 Local Government Boundary Commission (copy emailed)
 - 16.3 Hags 2016 play equipment brochure
 - 16.4 Glasdon brochure
 - 16.5 Norfolk County Council 'A Good Education for Every Norfolk Learner' letter (copy emailed)
 - 16.6 NNDC – BT Phone box removal consultation letter (copy emailed)
 - 16.7 Precept Consultation (copy emailed)
 - 16.8 Sent by email:
 - Draft minutes incl. public participation
 - Agenda
 - Statement of Account
 - General emails

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 18th October 2016

New planning applications for consideration on 6th September 2016:

Application ref	Applicant details	Description
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