



Minutes of Worstead Parish Council meeting held at Queen Elizabeth Hall Tuesday 19th July 2016 at 7.30pm

Present: Simon Cole (Chair), Ron Barrett, Sue Harris, Maire Smith, Andy Millar, Kelle O'Hara.
Also in attendance: Parish Clerk Sarah Martin, District Councillor Glyn Williams,
County Councillor John Timewell and 1 member of the public.

1: Public Participation

- 1.1 PCSO Rob King did not attend the meeting, and no report was sent in.
- 1.2 There was no report from the Handyman this meeting.
- 1.3 A member of the public spoke about their planning application and the reason the new application was submitted (see agenda item 7.1). The original building which was standing has collapsed due to ivy growing on the brickwork, but the new building will be on the same footprint, and use the same bricks which have been agreed for the additional building. Parking posts have been put in already.

2: Apologies of Absence

- 2.1 Apologies were received and accepted from Parish Councillors Bond and McGill.

3: Approval of the minutes of the meeting held on 28 June 2016.

- 3.1 The minutes were propose for approval by Cllr. Barrett and seconded by Cllr. Millar. They were duly signed by the Chairman as a correct record without amendment. A copy of the approved minutes will be uploaded to the Parish Council website.

4: Members' declarations of interest in items on the agenda

- 4.1 No declarations of interest were made.

5: Update on Councillor Vacancy

Interviews took place on Monday 18th July for the 3 applicants. Each applicant will be contacted, however the final decision will be deferred until the September meeting awaiting advice from NNDC.

Clerk

6: Progress on items not on the agenda from the above meeting

- 6.1 The clerk had received confirmation from NNDC that the account was now closed regarding the Business rates at the Burial Ground, Withergate Road.

7: FINANCES:

- 7.1 **Statement of Account** – Cllr. Barrett proposed to accept these as a true record, seconded by Cllr. Harris, all present agreed.

- 7.2 **Payment of accounts** – The Council resolved to approve the following payments:

Norfolk Parish Training & Support – Clerk CiLCA Course	£250.00
MBS Group – Ida Watts Trophy and engraving (£33.99 + VAT £6.79)	£ 40.78

- 7.3 The Financial correspondence was available for councillors to read.

Barclays Bank Signatory update letter

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH

Email: clerk@worstead.co.uk Tel: (01692) 535775

Website: www.worsteadpc.norfolkparishes.gov.uk

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8: Planning: (Cllrs. Harris, Barrett and Millar)

8.1 New applications – comments to be sent to NNDC

1. PF/16/0911- The White Lady, Front Street, Worstead - Single storey building for use as holiday accommodation (to replace collapsed building approved for conversion – ref 11/1278)
Resolution: The Council resolved to 'no objection or comment', but the stipulation that the original conditions of the previous application is attached to this application to maintain their integrity.

8.2 Applications received after agenda: **None**

8.3 Results of applications considered by Worstead Parish Council:

- 1: C/1/2016/2017 – Worstead: Highway verge/field access, Withergate Lane, Worstead, Norfolk, NR28 9SE – Construction of a sewerage pumping station and upgrade to existing access: Anglian Water – A Richardson – **PERMITTED/APPROVED**
2: PF/16/0603 – Sunnyside, Dilham Road, Worstead, North Walsham, NR28 9RJ – Erection of single-storey extension to side of dwelling and detached garage 9Revised scheme 16/0041 refers) - **PERMIT**

9: Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).

9.1 Progress report on fitness equipment:

It was resolved to purchase replacement parts for the spring motorbike so this can be reinstated. Cost expected to be around £150.00.

9.2 Annual Play Area Inspection report:

The inspection has taken place and the report has been chased up, but has not been received yet.

9.3 Progress report on 'Footsteps on the sands of time: A History of Worstead':

Heritage walks will take place at the festival, and the book is to be re-launched. It is hoped that details will be published in the press prior to the festival.

9.4 Dog fouling / bins:

New signs have been put up around the village, however the possible purchase of new dog bins will be deferred until the next meeting.

9.5 Gate on playing field – lock broken:

A temporary chain has been fitted to the gate to lock it for health and safety reasons, but parts to repair the broken lock are still to be purchased.

10: Highways: (Cllrs. Bond and O'Hara).

10.1 Follow up on workgroup to paint 3 adopted telephone kiosks: Station, Briggate, Meeting Hill. Plus, broken glass at Station kiosk:

The broken window pane has been replaced and the Community Payback team have been working on the phone boxes to prepare them for painting. The paint will be available for next Saturday.

10.2 Speeding traffic through village (email received):

The Community Speedwatch team have been contacted for further details - awaiting response **Clerk**

10.3 Pathway near school:

The clerk has been passed a number of questionnaires from the school, and it was resolved to arrange to meet with Highways to discuss possible options. **Clerk**

10.4 Speedsigns:

The temporary speed signs have been relocated to Lyngate and Westwick Road.

10.5 Woodview Grass Verges:

An email had been received from County Cllr. Timewell to say that verges around the village and surrounding areas are on Highways agenda to be done.

10.6 Public Footpath – Honing Row field:

A reports that the public footpath on the field at Honing Row is not clear is to be investigated further by Cllr. Barrett. A new footpath sign has been installed by Highways. **RB**

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- 10.7 Withergate Road flooding:
Highways have been contacted with regard to the flooding at Withergate Road.
District Cllr. Williams will also contact the Solar farm directly with regard to the issues
County Cllr. Timewell will speak directly to Highways to get an update

Clerk
GW
JT

11: Queen Elizabeth Hall: (Cllrs. Harris and Smith).

Cllr. McGill has not been invited to any meetings.

12: Reports, if any, to be raised for consideration and resolved if necessary:

12.1 Graveyard extension progress report:

No further progress at present. Information regarding a possible survey of the flower garden has been given to the school, but no response has been received yet.

13: District / County Councillor:

County Councillor Timewell reported the Northern Distributor Road (NDR) is progressing well. It is currently only 3 days behind schedule mainly due to the rainfall there has been recently.

There is currently no funding available for the Syrian refugees.

Devolution – Public consultation is now open. There is a questionnaire available online which can be completed, and a telephone poll has now started.

Incinerator – This has cost £42 million so far, and there are a lot of questions still to be answered as it was public money that was spent.

Withergate Road - Highways are looking into this to help resolve the problem – an update will be obtained.

Verges and grass cutting are on Highways agenda, there are many roads not only around the village, but around the County which are in need of cutting as many now have limited visibility due to the growth of the grass etc. not helped by the amount of rain there has been recently.

District Councillor Williams reported that regarding Devolution District Council didn't agree for 2 reasons mainly flood defence and a Mayor being forced upon us.

Shared services with Gt. Yarmouth - a meeting is to be held to go through a business case with the main objective to gain a good service with a lowering budget.

Withergate Road – Cllr. Williams will push as a planning issue the problems with flooding on Withergate Road, as flooding was part of the conditions of the planning application.

14: Matters for discussion (for information only)

15: Items for next agenda: 6th September 2015.

Parking Signs in the village

Gate near allotments

Playpark new equipment

16: Correspondence (for information only):

16.1 Clerks & Councils Direct

16.2 Sent by email:

Draft minutes incl. public participation

Agenda

Statement of Account

General emails

Meeting closed 21.15.

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 28th July 2016