



To the members of the Council.

You are summoned the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 19 JULY 2016 at 7.30pm** for the purpose of transacting the following business.
If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1: Open forum for Public Participation: an opportunity to hear from members of the public
- 2: To consider acceptance of apologies, if applicable.
- 3: To resolve whether to approve the minutes of the Monthly Meeting held on 28 June 2016.
- 4: To receive any declarations of interest in items on the agenda and any requests for dispensation
- 5: Update on Councillor Vacancy
- 6: To report progress on items not on the agenda from the last meeting
 - 6.1 Burial Ground, Withergate Road – Business (Non-Domestic) Rates
- 7: **FINANCES:**
 - 7.1 To consider approval of Statement of Account (via email)
 - 7.2 To consider the following invoices and resolve whether to make payments for:

Norfolk Parish Training & Support – Clerk CiLCA Course	£250.00
MBS Group – Ida Watts Trophy and engraving (£33.99 + VAT £6.79)	£ 40.78
 - 7.3 Financial Correspondence:
Barclays Bank Signatory update letter
- 8: **Planning:** (Cllrs. Harris, Barrett and Millar)
 - 8.1 To receive new applications and make comment (refer to list on page 2)
 - 8.2 To receive new applications and make comment to application received after issuing agenda
 - 8.3 To receive Decision Notices of applications:
 - 1: C/1/2016/2017 – Worstead: Highway verge/field access, Withergate Lane, Worstead, Norfolk, NR28 9SE – Construction of a sewerage pumping station and upgrade to existing access: Anglian Water – A Richardson – **PERMITTED/APPROVED**
 - 2: PF/16/0603 – Sunnyside, Dilham Road, Worstead, North Walsham, NR28 9RJ – Erection of single-storey extension to side of dwelling and detached garage 9Revised scheme 16/0041 refers) - **PERMIT**
- 9: **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).
 - 9.1 Progress report on fitness equipment.
 - 9.2 Report on Annual Play Area Inspection (if received)
 - 9.3 Progress report on 'Footsteps on the sands of time: A History of Worstead'.
 - 9.4 Dog fouling / bins
 - 9.5 Gate on playing field – lock broken
- 10: **Highways:** (Cllrs. Bond and O'Hara).
 - 10.1 Follow up on workgroup to paint 3 adopted telephone kiosks: Station, Briggate, and Meeting Hill. Plus, broken glass/pepex at Station kiosk.
 - 10.2 Speeding traffic through village/Community Speedwatch
 - 10.3 Pathway near school
 - 10.4 Speed signs relocation
 - 10.5 Woodwiew grass verges
 - 10.6 Public Footpath – Honing Row field
 - 10.7 Withergate Road - flooding
- 11: **Queen Elizabeth Hall:** (Cllr. McGill).

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- 12: **Reports, if any, to be raised for consideration and resolved if necessary:**
11.1 Graveyard extension progress report.
11.2 Train Station/Bittern Line
- 13: District / County Councillor
- 14: Matters for discussion (for information only)
Items for August Newsletter / request for help delivering
- 15: Items for next agenda: **6th September 2016.**
- 16: Correspondence (for information only):
16.1 Clerks & Councils Direct
16.2 Sent by email:
Draft minutes incl. public participation
Agenda
Statement of Account
General emails

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 13th July 2016

New planning applications for consideration on 28 June 2016:

Application ref	Applicant details	Description
1. PF/16/0911	The White Lady, Front Street, Worstead	Single storey building for use as holiday accommodation (to replace collapsed building approved for conversion – ref 11/1278)