

WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned to the ANNUAL MEETING of Worstead Parish Council and the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 24 MAY 2016 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR ANNUAL MEETING

- 16AMPC1 Election of Chairman
Election of Vice Chairman (Voluntary)
Election of Subcommittees

AGENDA FOR MONTHLY MEETING

- 1: Public participation with PCSO Reynolds and Handyman.
- 16.025A: To consider acceptance of apologies, if applicable.
B: To resolve whether to approve the minutes of the Monthly Meeting held on 26.04.2016.
C: To make declarations of interest in items on the agenda, if applicable.
- 16.026: Matters arising from these minutes (for information only).
- 16.027: FINANCES:
B: To consider the following invoices and resolve whether to make payments for:
1: S.Cole - to re-imburse for Langdean Rubber Nigel invoice re: safety matting £59.70 (inc. VAT £9.95)
2: P. James – Internal Audit (amount to be confirmed)
C: To consider and resolve renewal insurance
AON £400.64 (£381.57p.yr for 3 yr deal), ZURICH £473.02 (£440.28p.yr for 3yr deal)
D: To consider and resolve whether to approve End of Year accounts (info to be posted)
E: To transfer £4500.00 to Business rate tracker account
F: Financial Correspondence:
NNDC 1st Inst Precept/Grant (£4324.00 inc. grant £290.00)
Confirmation renewal Norfolk Playing Fields Association
Receipt from Citizens Advice for donation

16.028: SUBCOMMITTEES:

- A1: **Planning:** (Cllrs. Harris, Barrett and Millar)
TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR THE FOLLOWING PLANNING APPLICATIONS, if any.
1. PF/16/0420 – Longacre, Station Road, Worstead, North Walsham, NR28 9RX – Erection of first floor front, and single-story rear and side extensions
 2. PF/16/0447 – 1 The Cottage, Meeting Hill Road, Meeting Hill, Worstead, North Walsham, NR28 9LR – Erection of two-storey and first floor extension to rear of dwelling
 3. PF/16/0584 – Pear Tree Bungalow, Station Road, Briggate, Worstead, North Walsham, NR28 9RD – Erection of single storey extension to rear of dwelling
 4. C/1/2016/1008 - Boundary Pit, Off Sandy Hill lane, Old Yarmouth Road, North Walsham, Norfolk, NR29 9NA - Extension of waste recycling site and increase in annual throughput from 75,000 to 90,000 tonnes, to include additional area for inert storage , building extension, picking line, perimeter bunding, retention of parking area, off site highway improvements and consolidation of planning permissions

WORSTEAD PARISH COUNCIL

16.028: SUBCOMMITTEES: (cont.)

A2: TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR PLANNING APPLICATIONS RECEIVED AFTER ISSUING OF AGENDA, if any.
None at present

A4: DECISION NOTICES: from NNDC: PERMIT:
1: PF/16/0201 9 North View, Honing Road, Lyngate - Erection of single storey extension to rear of Dwelling
2: PF/16/0344 – Willowdale, Withergate Road, Worstead - Erection of front extension

B: **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).
1: Footpath on field at Honing Row
2: Churchyard
3: Dog fouling / bins
4: Gate on playing field – lock broken
5: Progress report on fitness equipment.
6: Progress report on 'Footsteps on the sands of time: A History of Worstead.

C: **Highways:** (Cllrs. Bond and O'Hara).
1 Follow up on workgroup to paint 3 adopted telephone kiosks: Station, Briggate, Meeting Hill.
Plus, broken glass at Station kiosk.
2 Speeding traffic through village (email received)
3 Woodview verges not cut
4 Pathway near school

D: **Queen Elizabeth Hall:** (Cllrs. Harris and Smith).

16.029: Reports, if any, to be raised for consideration and resolved if necessary:

A: Graveyard extension progress report.
B: Church Insurance
C: Trial Bikes Meeting Hill

2. District / County Councillor

16.030: A: Matters for discussion (for information only)
B: Items for next agenda: **28th June 2015.**

3: CORRESPONDENCE:
- Clerks & Councils Direct.
- Centenary Fields Programme – protecting valuable green space across the Country
- NNDC – Premises Licence

Sent by email: Draft minutes incl. public participation;
Agenda;
Statement of Account;
General emails.
End of Year Accounts

For and on behalf of Worstead Parish Council

Sarah Martin
Sarah Martin, Clerk

Dated: 18th May 2016