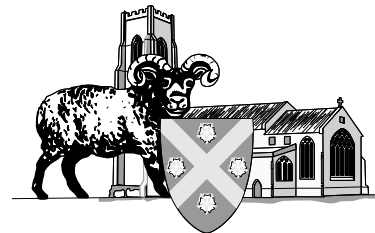


WORSTEAD PARISH COUNCIL



To the members of the Council.

You are summoned to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 26th JANUARY 2016 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1: Public participation with PCSO Reynolds and Handyman.
- 16.001 A: To consider acceptance of apologies, if applicable.
B: To resolve whether to approve the minutes of the Monthly Meeting held on 24.11.2015.
C: To make declarations of interest in items on the agenda, if applicable.
- 16.002: Matters arising from these minutes (for information only).
PF/15/1536 – Land at Wayside Farm, North Walsham, Norfolk, NR28 0JG – Installation of 5MW solar farm with ancillary buildings, security fencing, CCTV, access tracks and landscaping
– change of decision after previous meeting
- 16.003: FINANCES:
A: To consider approval of Statement of Account M7 (via email)
B: To consider the following invoices and resolve whether to make payments for
- | | |
|---|-----------|
| 1: The Garden Guardian: grass cutting during 2015 (Inc. VAT £259.00) | £1,554.00 |
| 2: Renosteel Construction Ltd. - Installation play equipment (Inc. VAT £283.00) | £1,698.00 |
| 3: Wicksteed Playgrounds – new Rota Web Climber (Inc. VAT £1292.97) | £7,757.82 |
| 4: East Coast Nursery Ltd. (Proforma) – Domain name & hosting (Inc. VAT £10.00) | £ 60.00 |
| 5: Sarah Martin (Salary October-December) | £ 447.66 |
| 6: HMRC PAYE Sarah Martin (October-December) | £ 112.20 |
| 7: Worstead Village Amenities Trust – Footprints Book Payment | £ 74.62 |
- C: To consider and resolve whether to transfer £8,000.00 from Business Rate Tracker to avoid overdraft charges.
D: Allow Clerk to withdraw £100.00 for petty cash.
E: Request for Clerk – End of year Finance Course
- 16.004: SUBCOMMITTEES:
A1: **Planning:** (Cllrs. Harris, Barrett, Henderson and Millar)
TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR THE FOLLOWING PLANNING APPLICATIONS, if any.
A2: TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR PLANNING APPLICATIONS RECEIVED AFTER ISSUING OF AGENDA, if any.
A3: DECISION NOTICES: from North Norfolk District Council: PERMIT
1: PF/15/1262 – Bunns Farm, Withergate Road, Worstead – Alterations to cart barn to form 2 dwellings (Revised scheme)
2: PF/15/1600 – Westview Cottage, Withergate Road, Worstead, North Walsham – Erection of front, side and rear extensions and alterations to existing barn/garage
3: PF/15/1568 – Oakley House, Meeting Hill Road, Meeting Hill – Conversion of gig house to residential dwelling

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH Email: clerk@worstead.co.uk (01692) 535775

Website: www.worsteadpc.norfolkparishes.gov.uk

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16.004: SUBCOMMITTEES (cont.):

B: **Leisure and Recreation:** (Cllrs. Bond, Cole and Barrett).

- 1: Progress report on relocation of fitness equipment
- 2: Progress report on 'Footprints on the sands of time': A History of Worstead.
- 3: Victory Housing/Allotment Management proposal (email's sent 05/11/15 & 12/01/16)

C: **Highways:** (Cllrs. Bond and O'Hara).

- 1 Progress report Trod – Safer passage to the school
- 2 Progress report – Old Yarmouth Road flooding

D: **Queen Elizabeth Hall:** (Cllrs. Smith and Harris).

16.005: Reports, if any, to be raised for consideration and resolved if necessary:

- A: Graveyard extension and WWI + II Memorial
- B: Worstead Train Station canopy progress report, if any

2. District / County Councillor

16.006: A: Matters for discussion (for information only)

B: Items for next agenda: 23rd February 2016.

3: **CORRESPONDENCE:**

Clerks & Councils Direct

Sent by email: Draft minutes incl. public participation;
Agenda;
Statement of Account;
General emails.

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 19th January 2016.