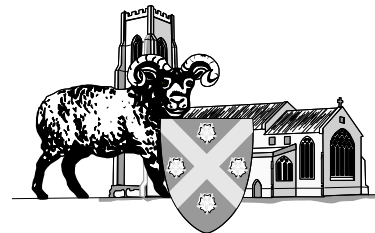


WORSTEAD PARISH COUNCIL



To the members of the Council.

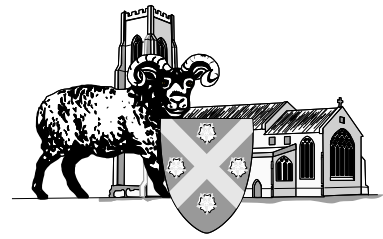
You are summoned to the MONTHLY MEETING of Worstead Parish Council to be held in the Queen Elizabeth Hall's Club Room on **TUESDAY 22nd MARCH 2016 at 7.30pm** for the purpose of transacting the following business. If you are unable to attend, please ring the Clerk on (01692) 535775.

AGENDA FOR MONTHLY MEETING

- 1: Public participation with PCSO Reynolds and Handyman.
- 16.013 A: To consider acceptance of apologies, if applicable.
B: To resolve whether to approve the minutes of the Monthly Meeting held on 22.02.2016.
C: To make declarations of interest in items on the agenda, if applicable.
- 16.014: Matters arising from these minutes (for information only).
- 16.015: **FINANCES:**
A: To consider approval of Statement of Account M9 (via email)
B: To consider the following invoices and resolve whether to make payments for
- | | |
|--|----------|
| 1: SR Print: November newsletter | £ 158.00 |
| 2: Julie King – End of Year Finance and Transparency Code training | £ 25.00 |
| 3: Sarah Martin (Salary January-March) | £ 447.86 |
| 4: HMRC PAYE Sarah Martin (January-March) | £ 112.00 |
- C: To consider and resolve whether to transfer £500.00 from the Business Rate tracker to the Community Account to avoid overdraft charges.
D: Stalham and Smallburgh First Responders – Donation request and Blue Lights and Sirens Letter
E: NCAB – Donation Request
F: Helimedi – Donation Request
G: External Audit for Smaller Authorities – To discuss the new arrangements for audit and to agree whether to stay opted in to the sector-led body called the Smaller Authority Audit Appointments Ltd.
- Financial Correspondence:**
NNDC – Reminder Notices for Business rates for Cemetery 2010-2015 + Invoice for 2016/2017 (£653.40) – Small Business Rate Relief Applied for
The Pensions Regulator – Staging Date letter
Barclays – Changes to Savings Account letter
- 16.016: **SUBCOMMITTEES:**
Planning: (Cllrs. Harris, Barrett, Henderson and Millar)
- A1: **TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR THE FOLLOWING PLANNING APPLICATIONS, if any.**
1. PF/16/0201 – 9 North View, Honing Road, Lyngate, Worstead – Erection of single storey extension to rear of dwelling.
 2. PF/16/0269 – Land at Frogs Loke, North Walsham – Variation of condition 2 to agree revised layout plans and details, condition 5 to agree revised CCTV equipment details, condition 6 to agree external colour of billings and condition 13 to permit revised lighting to planning permission ref: PF15/0938 Land at Frogs Loke, North Walsham.
- A2: **TO CONSIDER AND RESOLVE WHICH RECOMMENDATIONS TO SUBMIT FOR PLANNING APPLICATIONS RECEIVED AFTER ISSUING OF AGENDA, if any.**
- A3: **DECISION NOTICES: from North Norfolk District Council: None**

Worstead Parish Council, Sarah Martin, Spinners Cottage, 18A Honing Row, Worstead, NR28 9RH
Email: clerk.worsteadpc@gmail.com Tel: (01692) 535775
Website: www.worsteadpc.norfolkparishes.gov.uk

WORSTEAD PARISH COUNCIL



16.017: SUBCOMMITTEES: (cont.)

B: Leisure and Recreation: (Cllrs. Bond, Cole and Barrett).

1: Progress report on of fitness equipment

2: Progress report on 'Footprints on the sands of time': A History of Worstead.

C: Highways: (Cllrs. Bond and O'Hara).

1 Progress report – Old Yarmouth Road flooding and other areas (email from Highways forwarded 25/02/16)

2 For information only, sewerage system, Withergate to be installed 2016-2017.

D: Queen Elizabeth Hall: (Cllrs. Smith and Harris).

16.018: Reports, if any, to be raised for consideration and resolved if necessary:

A: Graveyard extension and WWI + II Memorial

B: Worstead Train Station canopy progress report, if any

2. District / County Councillor

16.019: A: Matters for discussion (for information only)

Annual Parish Meeting 19th April 2016 – 7.00pm Club Room, QE Hall

B: Items for next agenda: 26th April 2016.

3: **CORRESPONDENCE:**

Maps from NNDC - reference: affordable housing

Norfolk County Council - Validation of Planning Applications Consultation Draft. Circulated by Email

Clerks & Councils Direct

HM Queen Elizabeth II 90th Birthday Commemorative Coin

Sent by email: Draft minutes incl. public participation;

Agenda;

Statement of Account;

General emails.

For and on behalf of Worstead Parish Council

Sarah Martin

Sarah Martin, Clerk

Dated: 16th March 2016.